



Town Council Meeting December 6, 2005 Minutes

The Town Council meeting was held on December 6, 2005. Mayor Rob Flayhart called the meeting to order at 7:30 p.m. followed by the Pledge of Allegiance.

Attendance - The following were in attendance: Mayor Robert Flayhart, Deputy Mayor Kerry Abrams, Councilman Bill Harrington, Councilman Guy Palmeri, Councilman John Klisavage, Councilman Brian LaFond, and Councilman Wayne Tome. Also in attendance were Town Administrator Sharon Weygand, Office Administrator Lauren Kinder and Treasurer Peter Kirksey. Absent was Town Attorney John Buck.

Mayor Rob Flayhart welcomes everyone to tonight's meeting.

Public Comment

Kevin Morton - He is paying for 4 w/s hook-ups, he questions what the Town's definition of a hook-up is. Mayor Flayhart stated that each single unit i.e. separate kitchen, bathroom etc. is considered a unit.

Minutes

Minutes from the regular meeting November 1, 2005 are accepted as submitted.

New Business

A. Audit Report - Jim Baxter

Mr. Baxter stated that the audit was not quite done and that he has put in for an extension. He has provided council with a summary of what the report will look like (see attached). He stated that the Town is in a better cash situation than last year. Councilman Klisavage asked if Mr. Baxter has any suggestions to make things go better for next year. Mr. Baxter stated that the only confusion was from the high dollar amount of the High Street repair. Treasurer Peter Kirksey questions what the balance that w/s owes general. Mr. Baxter stated that it hasn't really changed it is in the neighborhood of \$170,000.00. Councilman John Klisavage questioned the Mayor if the Water Authority has agreed to

pay that amount. Mayor Flayhart stated that they have known about that for the past 8 months. Council thanks Mr. Baxter for coming.

Motion was made by Councilman LaFond seconded by Councilman Klisavage to go into executive session at 8:00pm. All in favor, motion carried.

Open Session 9:05pm

B. Resolution 2005-13 HSPD-5

Deputy Mayor Kerry Anne Abrams reads the NIMS resolution (see attached).

Motion was made by Councilman Klisavage seconded by Councilman Tome to approve resolution 2005-13. All in favor, motion carried.

C. Parking

1. Lease parcel 67 lot 25

Sharon stated that John Buck is on vacation, she reviewed the agreement and it all looks good, anyone who has any comments please pass them on to John Buck.

2. Natalie Horton - Satellite Parking

No Show

D. BOA Fee

Sharon stated that the fee is currently \$250.00. She would like to see it raised because the current fee did not cover the \$700.00 attorney fee, \$225.00 Court Stenographer fee and the \$100.00 advertising fee. She recommends a BOA Fee of \$1000.00.

Motion was made by Councilman Klisavage seconded by Deputy Mayor Abrams to add Legal Counsel to the Fee Schedule notes. All in favor, motion carried.

Motion was made by Councilman Klisavage seconded by Councilman Harrington to change the BOA fee to \$1000.00. All in favor, motion carried.

E. Atlantic Broadband

Sharon has met with Dave Diehl, our contract ends March 31, 2006. The Town currently receives a 3% franchise fee. Federal law limits it to 5%, if we increase the franchise fee it will reflect on the homeowner.

Motion was made by Councilman Klisavage seconded by Councilman Harrington to maintain the franchise fee at 3%. All in favor, motion carried.

F. Rock Run Booster Station - Fee Differences

Mayor Flayhart stated that the price in November of 2001 was \$30,975.00, in the fall of 2002, changes were made and ARRO stated that the fee would reflect the changes and it went up to \$58,875.00. Councilman Tome questioned if the water authority will take over this bill, and if we can ask the State for more money. Councilman Harrington stated that we must move on with this, then follow up with the water authority.

Motion was made by Councilman Harrington seconded by Councilman Klisavage to accept the price change from \$30,975.00 to \$58,875.00 for the Rock Run Booster Station. All in favor, motion carried.

G. P&Z Attorney

Councilman LaFond stated that they are facing larger issues with legal complications at Planning & Zoning. We have had problems getting legal advice in a timely fashion. The developer would be responsible for the legal fees. Sharon stated that Keith Baynes has agreed to counsel P&Z and HAC if it is not a conflict.

Motion was made by Councilman Klisavage seconded by Councilman LaFond to accept Keith Baynes at the Town attorney for P&Z and HAC. All in favor, motion carried.

H. Employee Bonus \$50.00

Motion was made by Councilman Klisavage seconded by Deputy Mayor Abrams to approve a \$50.00 bonus for all full and part time employees. All in favor, motion carried.

I. CM Tugs

Mayor Flayhart stated that John Leeds from CM Tugs is requesting a letter of recommendation for a capital improvement grant. The application is due 12/9/05.

Motion was made by Councilman Klisavage seconded by Councilman LaFond to write a letter of recommendation for CM Tugs. All in favor, motion carried.

Reports to Council

A. Treasurer - Report attached.

B. Public Works - Report attached

C. Legal - Absent

D. Administrator - Report Attached

E. Bill Eldred - Bill stated that he is trying to set up a home office. He also stated that Rock Run Booster Station is 23% complete and should be done in March, and the High Street wall is 90% complete.

Council Reports

Councilman Klisavage - On 11/16 the Town received three competitive bids for the Jetty and all were higher than we have set aside. This has gone out to bid three times. SHA was in attendance and Bill Eldred is working on ideas. On 11/16 attended the regular HAC meeting and our newly appointed member Melissa Heller was there. On 11/17 there was a special meeting for HAC Peter Johnston came in to review HAC's duties and responsibilities and demolition by neglect. Councilman Klisavage also stated that the Techno Marine payment is complete.

Councilman Tome - Stated that one of the houses on Center Street is caving in, and Town Hall should call Cecil County. He also stated that the Fire Company collected toys for Ray of Hope Mission.

Councilman LaFond - At last months P&Z meeting there were some satellite parking issues, there was some disagreement, but we are on our way to resolve these issues. Everyone is sincere in their efforts.

Deputy Mayor Kerry Anne Abrams - Stated that she attended the NIMS meeting and the finance committee meeting. The personnel committee is planning on advertising for the police chief and the officer positions. First we will get a chief on board then initiate the officer advertisements. Pay rate for the Chief will be between \$45,000 - \$55,000 and the officer's rate will be between \$28,000 - \$32,000. They must be certified in Maryland. We will need to ask Cecil County Sheriff's for an extension in our contract.

Motion was made by Councilman Harrington seconded by Councilman Palmeri to post the Chief of Police position with a salary range of \$45,000 - \$55,000 and to advertise in two newspapers, at officer .com, at IACP.com, and on the MML website. and to accept the salary range of \$28,000 - \$32,000 for a Police Officer. All in favor, motion carried.

She also reported that Robert Rouselle resigned on 12/2, he will be missed by the Town and he was a very hard worker. The Town would like to extend his resignation until the first of the year so he can get the employee bonus and the retirement benefits.

Motion was made by Councilman Klisavage seconded by Councilman LaFond to add accept Robert Rouselle's resignation as of January 1, 2006. All in favor, motion carried.

Mayor Flayhart - Stated that a study by BRAC's impact commission revealed that in realigning the military bases, APG becomes a major site. 3,500 employees to be relocated and contractors are looking for sites. Key issue is transportation.

Councilman Palmeri - Attended the water authority meeting.

Councilman Harrington - Attended personnel and finance committee meetings.

Motion made by Councilman Palmeri seconded by Councilman Klisavage to adjourn.
All in favor, motion carried.

Respectfully Submitted,

Lauren Kinder
Office Administrator