



**Town of Port Deposit
Town Council Meeting Minutes
Legislative Meeting
March 3, 2020**

CALL TO ORDER

Mayor Tome called the meeting to order at 7:00 p.m.

PRESENT: Mayor Tome, Deputy Mayor Kuhs, Councilman Broomell, Councilman Knight, Town Administrator Rinkerman, and Finance Manager Sookiasian.

ABSENT: Councilman Brown

SAFETY TIP OF THE MONTH – Mayor Tome presented the Safety Tip of the Month to Council.

APPROVAL OF MINUTES

Meeting Minutes from Town Council February 4, 2020 Legislative Meeting and February 18, 2020 Work Session Meeting were presented.

Motion was made by Councilman Knight to approve the minutes as presented. Seconded by Deputy Mayor Kuhs. All in favor. Motion carried unanimously.

PUBLIC COMMENT – None

INTRODUCTION

Dianne Racine Heath – Cecil County School Board Candidate introduced herself to the Mayor and Council as she is running for the Board of Education District 1. As a lifelong Cecil County resident, she expressed her desire to give back to the children and her commitment to serve in that capacity. Ms. Heath discussed her beliefs and objectives with the Council in addition to answer any questions that the board members had regarding the existing school system.

NEW BUSINESS

AECOM Agreement – Town Administrator Rinkerman presented the On Call Planning and Engineering Services Agreement between AECOM and the Town of Port Deposit. Brian Bolender, PE will serve as the Principal-In-Charge with specific project professionals assigned depending on the services requested. Chris Rogers, AICP, will provide project management for services and day to day coordination.

Motion was made by Deputy Mayor Kuhs to approve the proposed AECOM Agreement as modified contingent upon AECOM's approval of the modification. Seconded by Councilman Knight. All in favor. Motion carried unanimously.

2020 Video Lottery Community Grant Project – Mayor Tome advised the Council that he along with Town Administrator Rinkerman attended the local Development Council Meeting where they

presented the Town of Port Deposit's position regarding the VLT Grant funding received. As the grant application will be released soon, Town Administrator Rinkerman inquired which project should be focused on, due to the limited funding. Mayor Tome mentioned fixing/leveling out the sidewalk through town as some of the granite pavers have popped or/or shifted. The Council agreed and suggested collecting estimates to better access the project.

Stormwater Drainage Project Update and Revised SHA Easement for Vannort Drive - Town Administrator Rinkerman stated the Town of Port Deposit is back in the competition regarding for the Stormwater Drainage Project and presented the modification that was made to the previously approved easement. Town Administrator Rinkerman expressed the importance of the Stormwater Project's completion due to the future development of Granite Cliffs. The Town of Port Deposit faces the concern that the development of Granite Cliffs will produce run off that the town will not be able to handle.

Motion was made by Deputy Mayor Kuhs to approve the modified Stormwater Drainage Project easement. Seconded by Councilman Knight. All in favor. Motion carried unanimously.

REPORTS TO COUNCIL

Finance Manager Sookiasian provided the Council with financial statements for the period. Included with the financial report Finance Manager Sookiasian discussed potential budget adjustments to come.

Town Administrator Rinkerman provided the Council with updates on various grants, projects and meetings. Mayor Tome mentioned reviewing the existing Ordinance and guidelines placed regarding commercial vehicles parking on the Town's public parking lots. Town Administrator Rinkerman will look further into the matter.


COUNCIL REPORTS – None

PUBLIC COMMENT – None

ANNOUNCEMENTS – None

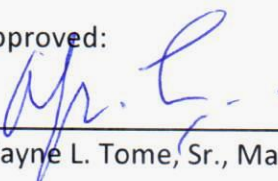
The public meeting was adjourned at 8:03 p.m. The meeting was recorded and audio is available upon request.

Attest:



Vicky Rinkerman, Town Administrator

Approved:



Wayne L. Tome, Sr., Mayor