



**Town of Port Deposit
Town Council Meeting Minutes
Work Session Meeting
September 19, 2017**

CALL TO ORDER: Mayor Tome called the meeting to order at 7:00 p.m.

PRESENT: Mayor Tome, Deputy Mayor Kuhs, Councilman Broomell, Councilman Haines and Councilwoman Rodgers, Legal Counsel Herring, and Town Administrator Rinkerman.

ABSENT: Councilman Brown and Councilman Knight.

REPORTS

Sheriff's Office Update – Major Stanko sent a text message that he is running late for the meeting.

A Stormdrain Project Update – Update from Bob Rager, SHA Community Liaison was postponed until the October 3, 2017 meeting.

Code Report – No report was available at this time.

PUBLIC COMMENT

Leo Myer, 25 High Street requested assistance with securing a retaining wall behind his home and along High Street that has been damaged from the rain and has cracked. He advised that if the wall would break, there would be damage to his home and potential damage to the property below his home on Main Street.

NEW BUSINESS

Open Meetings Act Designation – Town Administrator Rinkerman advised that the town is required to designate an elected official or employee as the designee for the Open Meetings Act.

Motion was made by Councilwoman Rodgers to designate Town Administrator Rinkerman as the Town's Open Meetings Act designee, seconded by Councilman Kuhs. Motion carried unanimously.

Resolution 32-2017 Employee SIMPLE IRA Agreement – Finance Manager Sookiasian presented Resolution 32-2017 to approve the matching contribution from the Town to the SIMPLE IRA plan for 208.

Motion was made by Councilwoman Rodgers to adopt Resolution 32-2017 Employee SIMPLE IRA Agreement as presented, seconded by Councilman Kuhs. Roll Call Vote – Councilwoman Rodgers – Y, Councilman Broomell – Y, Councilman Haines – Y, and Deputy Mayor Kuhs – Y. Motion carried unanimously.

DISCUSSION

Norfolk Southern Parking Lot/Pessoa Construction – Finance Manager Sookiasian presented information relative to Pessoa Construction using the Norfolk Southern Parking lot on North Main Street that the town is leasing for parking. Pessoa has offered \$250.00 per month to lease a portion of the parking lot.

Discussion ensued regarding proposed fenced in area and agreement with Pessoa to park vehicles, other vehicles that use the parking lot area, and clarification on potential for parking complaints.

COUNCIL REPORTS – No Council reports.

PUBLIC COMMENT – No public comment.

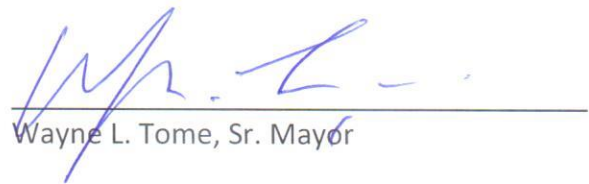
CLOSED EXECUTIVE SESSION – 7:30 p.m.

Motion was made by Deputy Mayor Kuhs, seconded by Councilwoman Rodgers, to convene in closed executive session pursuant to the Annotated Code of Maryland, General Provisions Article, Title 3, Subtitle 3 Open Meetings Requirements, Section 3-305 (b) (1) To discuss a personnel matter relative to employment and committee appointment that affects one or more specific individuals; and (7) To consult with counsel to obtain legal advice relative to a Program Open Space matter. Council did not return to public session.


Mayor and Council discussed personnel matter relative to FMLA leave for an employee, an employee resignation, and appointments to the Historic Area Commission. Legal advice was provided by Counsel Herring relative to available options to resolve a project on Granite Avenue and Race Street, and Program Open Space matter relative to the conversion of town owned property at 129 S. Main Street.

The meeting was adjourned at 9:00 p.m.

Approved:


Wayne L. Tome, Sr. Mayor

Attest:


Vicky Rinkerman, Town Administrator