



**Town of Port Deposit
Town Council Meeting Minutes
Work Session Meeting
November 21, 2017**

CALL TO ORDER

Deputy Mayor Kuhs called the meeting to order at 7:00 p.m.

PRESENT: Deputy Mayor Kuhs, Councilman Brown, Councilman Haines, Councilman Knight, Councilwoman Rodgers, Town Administrator Rinkerman and Counsel Herring.

ABSENT: Mayor Tome and Councilman Broomell.

Note: Meeting was not recorded due to a problem with the recorder.

REPORT

Sheriff's Office Update – Corporal Sewell provided an update police activity for the month of October and traffic and crime statistics for the town to date.

Discussion ensued regarding the continued effort to deter tractor trailers from using Main Street, number of truck citations vs. warnings issued when a violation occurs, and developing a winter schedule for service.

NEW BUSINESS

Bid Award / BB Court Improvements DNR Grant - Town Administrator Rinkerman reviewed the bids for the basketball court improvements.

Discussion ensued regarding the condition of the fence around the court and installing lights. The grant does not include fence repair or lighting.

Motion was made by Councilman Brown to award the bid to Little Tikes Commercial for \$33,049.59 and Swan Creek Landscaping for \$ 9,358.75 for improvements to the basketball court on North Main Street. Seconded by Councilman Haines. Motion carried unanimously.

SHA Stormwater Project update/Pessoa Contract – Town Administrator Rinkerman advised the Council that the stormwater project has been stopped pending review of design. Gray and Sons will start the paving roadwork the first week of December. SHA intends to schedule a community meeting to incorporate historical information from residents in the project redesign.

Finance Manager Sookiasian reviewed the proposed amendment to the Pessoa lease agreement and the impact of the revised arrangement on the budget. The amendment is due to the project redesign schedule.

Council concurred with the recommendation to proceed with the revision, which will reduce the rental income.

OLD BUSINESS

SHA Easements for Stormwater Project – Town Administrator Rinkerman advised the Council that SHA would be able to review the proposed stormwater project with the as-built plans and determine which easements were used for the project. The town would be able to proceed with submitting a request to have the easement that were not used for the project returned to the town.

Motion was made by Councilman Knight to approve the additional easements requested by SHA for the stormdrain project as presented. Seconded by Councilwoman Rodgers. Motion carried unanimously.

COUNCIL REPORTS – There were no Council reports.

PUBLIC COMMENT – No public comment.

ANNOUNCEMENTS – No announcements.

CLOSED EXECUTIVE SESSION – 7:40 p.m. Motion was made by Councilman Brown to convene in closed session pursuant to the Annotated Code of Maryland, General Provisions Article, Title 3, Subtitle 3. Open Meetings Requirements, Section 3-305 (b) (1) To discuss a personnel matter relative to an employment agreement for the town administrator. Second by Councilman Knight.

Council discussed the proposed revisions to the employment agreement and extending the contract for two years for the town administrator. Council returned to open session at 7:46 p.m.

Motion was made by Councilman Knight to renew the Town Administrator's employment agreement through 2019 as presented. Seconded by Councilman Haines. Motion carried unanimously.

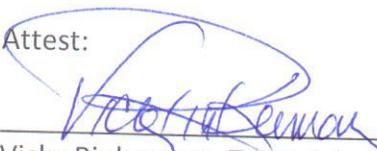
ADJOURNMENT – Motion was made by Councilwoman Rodger to adjourn the meeting at 8:00 p.m. Seconded by Councilman Knight. The meeting was adjourned.

Approved:



Robert Kuhs, Deputy Mayor

Attest:



Vicky Rinkerman, Town Administrator