



**Town of Port Deposit
Town Council Meeting Minutes
Legislative Meeting
Conference/Video Meeting
July 7, 2020**

The public was invited to call into the meeting via videoconferencing or audio by phone.

CALL TO ORDER

Mayor Tome called the meeting to order at 7:00 p.m.

PRESENT: Mayor Tome, Deputy Mayor Kuhs, Councilman Broomell, Councilman Knight, Councilman Brown, Town Administrator Rinkerman, Finance Manager Sookiasian, Acting Chief of Police Smith, and Counsel McCarron.

ABSENT: None

SAFETY TIP OF THE MONTH – Mayor Tome presented the Safety Tip of the Month to Council.

APPROVAL OF MINUTES

Meeting Minutes from Town Council June 2, 2020 Legislative Meeting and June 16, 2020 Work Session Meeting were presented.

Motion was made by Councilman Knight to approve the minutes as presented. Seconded by Councilman Brown. All in favor. Motion carried unanimously.

SWEARING IN – Mayor Tome administered the Oath of Office to appoint Susan Smith as the Chief of Police for the Town of Port Deposit. Chief Smith successfully completed the Comparative Compliance Law Enforcement Training Program through the Maryland Police and Correctional Training Academy. Chief Smith stated her vision and goal as Chief of Police for Port Deposit.

PRESENTATION – David Athey and John Volk, AECOM provided a presentation via Zoom, regarding Geotechnical Evaluation for Flood Closure Structures. The report will be forwarded to Norfolk Southern for review and comment.

PUBLIC COMMENT – Bill Bruchey, Rock Run Road provided the Council a presentation on the concerns of citizens regarding potential development of Granite Cliffs and Bainbridge, and the impact on the Port Deposit community.

CONSIDERATION

ORDINANCE 2020-05 – ZONING CODE TEXT AMENDMENTS to Article X, Section 175 Table of Permissible Uses, Section 181 Group Home, Halfway House, Assisted Living Facilities, Section 198 Adult Oriented Commercial Enterprises, Massage Parlors, Etc., and Section 205 Swimming Pools, Community.

Town Administrator Rinkerman advised the Council that the Planning Commission approved Resolution 05-2020 at their May 28, 2020 meeting, recommending approval of Ordinance 2020 – 05 and the amendments as stated. The Council reviewed Ordinance 2020-05 and the proposed Zoning Code Text Amendments.

There was no public comment on Ordinance 2020-05 at the Public Hearing held on June 16, 2020.

Motion was made by Deputy Mayor Kuhs to approve Ordinance 05-2020 as presented. Seconded by Councilman Knight. Roll call vote: Councilman Brown – Y, Deputy Mayor Kuhs – Y, Councilman Broomell – Y, Councilman Knight – Y. All in favor. Motion carried.

ORDINANCE 2020-06 – ZONING CODE TEXT AMENDMENT to Article XV Signs, Section 264 Permitted Signs

Town Administrator Rinkerman advised the Council that the Planning Commission approved Resolution 06-2020 at their May 28, 2020 meeting, recommending approval of Ordinance 2020 – 06 and the amendments as stated. The Council reviewed Ordinance 2020-06 and the proposed Zoning Code Text Amendments.

There was no public comment on Ordinance 2020-06 at the Public Hearing held on June 16, 2020.

Motion was made by Deputy Mayor Kuhs to approve Ordinance 05-2020 as presented. Seconded by Councilman Broomell. Roll call vote: Councilman Brown – Y, Councilman Knight – Y, Deputy Mayor Kuhs – Y, Councilman Broomell – Y. All in favor. Motion carried.

OLD BUSINESS – None

NEW BUSINESS

Engagement Letter – Bond Counsel for USDA Loan - Town Administrator Rinkerman presented an engagement letter from Lindsey Rader, Esquire to serve as Bond Counsel for the USDA loan. Counsel Rader was referred by Counsel McCarron. She has reviewed the Town Charter and will be recommending amendments needed for upcoming charter amendments needed for the USDA Storm Drain Project.

Motion was made by Councilman Knight to approve the Engagement Letter from Lindsey Rader, Esquire – Bond Counsel for USDA Loan. Seconded by Councilman Brown. Roll call vote: Councilman Brown – Y, Councilman Knight – Y, Deputy Mayor Kuhs – Y, Councilman Broomell – Y. All in favor. Motion carried.

REPORTS TO COUNCIL

Finance Manager Sookiasian provided the Council with financial reports and updates for the month of June. He also presented two projects to be considered by the Council that are not budgeted. This meaning the expenses would come out of the town's prior year's savings. The first project consisted of the removal of multiple trees within Marina Park. The second project is to fix areas of the side walk on North Main Street by the basketball court.

Motion was made by Councilman Brown to approve the two projects that were presented by Finance Manager Sookiasian. Seconded by Deputy Mayor Kuhs. Roll call vote: Councilman Brown – Y, Councilman Knight – Y, Deputy Mayor Kuhs – Y, Councilman Broomell – Y. All in favor. Motion carried.

Chief of Police Smith advised Council that the Maryland Transportation Police are working on a memorandum of understanding with all of the local towns for truck inspections. She stated they expect to be working in town by the middle or end of July.

Town Administrator Rinkerman provided the Council with updates regarding various meetings, grants, and projects. This included previous HAC and Planning Commission meetings, potential upcoming ordinances, mosquito spraying, the community legacy grant, and work on the basketball court project.

COUNCIL REPORTS – Councilman Brown called a Public Safety Committee meeting for August 4, 2020 at 6 p.m.

Councilman Knight discussed adding the availability for purchase of annual boat launch permits on the town's website for convenience and to help increase revenue. He also mentioned allowing long term parking on the dock by seasonal permit. Discussion ensued regarding these matters.

Motion was made by Deputy Mayor Kuhs to allow 6 seasonal parking permits on the dock at the price of \$750 for boats less than 30 feet, and \$1000 for boats greater than 30 feet. Seconded by Councilman Knight. Roll call vote: Councilman Brown – Y, Councilman Knight – Y, Deputy Mayor Kuhs – Y, Councilman Broomell – Y. All in favor. Motion carried.

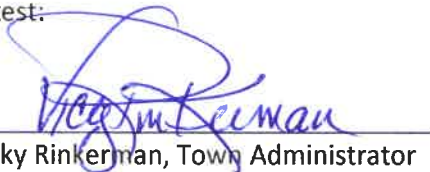
Deputy Mayor Kuhs discussed adding more citation issuance during the week in Marina Park.

PUBLIC COMMENT – None

ANNOUNCEMENTS – Mayor Tome announced that the Water Witch Fire Department's fire boat will be receiving two new motors due to the grant Water Witch was awarded.

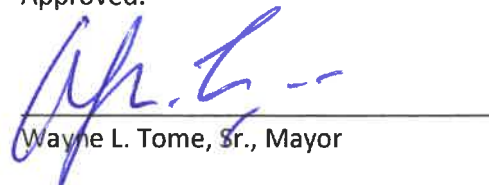
The public meeting was adjourned at 9:24 p.m. The meeting was recorded and audio is available upon request.

Attest:



Vicky Rinkerman, Town Administrator

Approved:



Wayne L. Tome, Sr., Mayor