



**Town of Port Deposit
Town Council Meeting Minutes
Legislative Meeting
Conference/Video Meeting
August 2, 2022**

The public was invited to call into the meeting via videoconferencing or audio by phone.

CALL TO ORDER

Mayor Kuhs called the meeting to order at 7:00 p.m.

PRESENT: In person: Mayor Kuhs, Councilman Knight, and Town Administrator Rinkerman. Via Zoom: Deputy Mayor Brown, Councilman Berlin and Treasurer Sookiasian.

ABSENT: Councilman Tome, Jr.

SAFETY TIP OF THE MONTH

Mayor Kuhs presented the Safety Tip of the Month to Council.

APPROVAL OF MINUTES

Minutes from the July 5, 2022 Legislative meeting and July 19, 2022 Work Session meeting were presented.

Motion was made by Councilman Knight to approve the minutes as presented. Seconded by Deputy Mayor Brown. All in favor. Motion carried unanimously.

PUBLIC COMMENT – No public comment.

OLD BUSINESS – No old business.

NEW BUSINESS

Bainbridge Development Corporation Board Appointment – Town Administrator Rinkerman provided the Council a draft letter to the Cecil County Council regarding the Mayor and Council's recommendation to re-appoint former State Delegate, Mr. David Rudolph as one of the Town's representatives on the Bainbridge Development Corporation Board.

Motion was made by Councilman Knight to recommend the re-appointment of David Rudolph as the Town's representative on the Bainbridge Development Corporation Board. Seconded by Councilman Berlin. Roll call vote: Berlin – Y, Knight – Y, Brown – Y. All in favor. Motion carried unanimously.

AECOM Contract Renewal – Town Administrator Rinkerman presented the Master Consulting Services Agreement Amendment between the town and AECOM to extend the contract to December 31, 2023.

Motion was made by Deputy Mayor Brown to renew the AECOM Contract. Seconded by Councilman Knight. Roll call vote: Berlin – Y, Knight – Y, Brown – Y. All in favor. Motion carried unanimously.

REPORTS TO COUNCIL

Treasurer Sookiasian provided the preliminary financials for Fiscal Year 2022 and provided details regarding the surplus provided in the documents. He stated that after invoices and the audit is completed that numbers could change. Some of the favorable revenue that the town received in June was the real property tax, local income tax, and trash collection.

Due to the difficulty of the Finance Committee meeting separately, Treasurer Sookiasian recommended bringing the ARPA reviews directly to the Town Council. Additionally, he has requested to add an additional Council Member to be able to sign checks. Councilman Knight volunteered to make himself authorized to sign checks for the town.

Town Administrator Rinkerman provided the Council an update on meetings and projects. This included Hopkins Quarry RFP submissions that are currently being reviewed, Marina Park RFP, the Marina Park Memorial Bench, Netter’s Alley Security Camera and utility agreement with the property owners, Community Legacy Grant Updates, and confirmation on sign locations with SHA for the new welcome signs.

Councilman Knight inquired about the additional cameras in Marina Park. Treasurer Sookiasian stated they were not included as part of the VLT grant but could discuss that at the next meeting when they discuss the ARPA funding in further detail.


COUNCIL REPORTS – No Council reports.

PUBLIC COMMENT – No public comment.

ANNOUNCEMENTS – Mayor Kuhs –“In a meeting with the State Highway Administration, the town was advised the State Highway Design Division has taken over the redesign of the Stormwater Project on Main Street. The redesign is approximately 30% complete. SHA scheduled North Main Street to be resurfaced in September - October 2022. This project will remove and replace 1” of blacktop. SHA has added a streetscape project to the stormwater project. The streetscape project would be funded through SHA and the funding would be made and would be used to repair, restore, or replace, sidewalks. No decisions have been made about the granite sidewalks. SHA is aware that the town is a Historic District and the Maryland Historic Trust should be involved with the sidewalk project. Additionally SHA and the town will conduct public hearings for residents to provide comments on repair, restoration, or replacement of sidewalks. Public hearings will be announced on the town website and Facebook page, as well as posted in the local paper and posted on the front of Town Hall. The town anticipates the planning process to take 3-5 years and construction to take 1-2 years to complete.”


The meeting adjourned at 7:44 p.m. Audio recording is available upon request.

Attest:



Vicky Rinkerman, Town Administrator

Approved:



Robert A. Kuhs, Mayor