



**Town of Port Deposit
Town Council Meeting Minutes
Legislative Meeting
Conference/Video Meeting
March 5, 2024**

The public was invited to call into the meeting via videoconferencing or audio by phone.

CALL TO ORDER

Mayor Tome, Jr. called the meeting to order at 7:00 p.m.

PRESENT: Mayor Tome, Jr., Deputy Mayor Brown, Councilman Berlin, Town Administrator Rinkerman, Treasurer Gray and PW & Code Administrator Jamison. Via Zoom - Councilman Knight

ABSENT: Councilwoman Thiele

SAFETY TIP OF THE MONTH

Mayor Tome, Jr. presented the Safety Tip of the Month to Council.

APPROVAL OF MINUTES

February 6, 2024 Legislative meeting minutes were presented.

Motion made by Deputy Mayor Brown to approve the February 6, 2024 Legislative minutes as presented. Seconded by Councilman Knight. Roll call – Brown-Y, Berlin-Y, Knight-Y. Motion carried unanimously.

PUBLIC COMMENT – No public comment.

OLD BUSINESS – No old business.

NEW BUSINESS

Introduction - Ordinance 2024-01 - Comprehensive Rezoning Amendments to the Port Deposit Zoning Ordinance – Town Administrator Rinkerman introduced the Ordinance to comprehensively amend the Zoning Ordinance of the Town of Port Deposit to conform with the newly adopted 2023 Comprehensive Plan.

Introduction - Ordinance 2024-02 – Comprehensive Amendments to the Port Deposit Zoning Map – Town Administrator Rinkerman introduced the Ordinance to revise and amend the Zoning Map of the Town of Port Deposit to confirm with land use classifications in the newly adopted 2023 Comprehensive Plan. She advised that letters and maps would be mailed to residents informing them of the proposed amendments and public hearing dates.

Planning Commission Work Session Meeting – March 14, 2024 at 7:00 p.m.

Planning Commission Public Hearing Scheduled – March 28, 2024 at 7:00 p.m.

Council Public Hearing Scheduled for April 2, 2024 at 7:00 p.m.

Councilman Knight advised that Council previously passed an ordinance permitting camping on large private properties. He stated that the proposed amendments change the zoning which camping is permitted. Town Administrator Rinkerman stated she will look at the proposed amendments and discuss necessary changes with the Planning Commission to permit camping as previously approved by Council.

COUNCIL REPORTS

Councilman Berlin provided an update regarding working with the Port Deposit Chamber on the town newsletter.

Deputy Mayor Brown commented on discussing the financials for the fiscal year.

REPORTS TO COUNCIL

TOWN ADMINISTRATOR – Town Administrator Rinkerman provided various updates to include the February Planning Commission Meeting and the upcoming public hearings for the zoning ordinance amendments, soil remediation project at 18 N. Main Street update, addition of Newport Landing trash service to be added to the town's contract effective July 2024 and billing to be done through individual property taxes, meeting with SHA discussing entrance for Hopkins Quarry Park, meeting with Norfolk Southern representative discussing railroad overpass on N. Main Street, wall maintenance, and parking lot, the approval of the Sustainable Community Re-designation thru 2028, tentative date of April 16th for watershed study report, and an update on the RFP for the TAP Grant.

PUBLIC WORKS & CODE – PW & Code Administrator Jamison provided updates to the Council on projects completed and currently in process. Discussion ensued regarding obtaining estimates for playground improvements including mulch, sidewalk repairs completed at 162 N. Main Street, overgrowth clean-up behind Jersey wall on Race Street, playground inspection report sheers, basketball court parking lot and Marina Park parking lot pothole repair, and maintenance of equipment in preparation of spring.

TREASURER – Treasurer Gray stated that invoices have been sent to Verizon and Norfolk Southern for utility taxes and for the town to receive their checks soon. She contacted the audit company regarding an update as the State is waiting for the completed audit.

Deputy Mayor Brown commented on the local income tax and real property tax to be discussed at the budget meeting on Friday.

PUBLIC COMMENT – Erica Berge, Community Connecting Us provided an update on the Art Show on April 24th to celebrate Mr. Rodgers Neighborhood and the community egg hunt on March 23, 2024.

Kat Koenig announced that the Port Deposit Chamber of Commerce is hosting a smores and fire pit event on Saturday, March 9, 2024.

ANNOUNCEMENTS – No announcements.

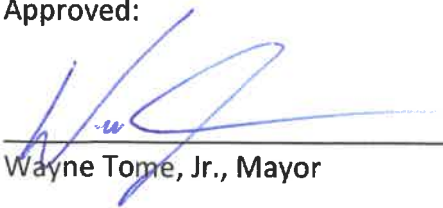
The public meeting adjourned at 7:32 p.m. Meeting audio is available upon request.

Attest:



Vicky Rinkerman, Town Administrator

Approved:



Wayne Tome, Jr., Mayor