



**Town of Port Deposit  
Historic Area Commission  
Meeting Minutes  
April 20, 2022**

**CALL TO ORDER:** Chair Harbold called the meeting to order at 7:30 p.m.

**PRESENT:** In person: Chair Harbold, Vice Chair Ockuly, Commissioner Wertsch. Via Zoom: Commissioner Barchowsky

**ABSENT:** Commissioner Brant and Mayor Kuhs.

**MEETING MINUTES APPROVAL:**

Minutes from the July 21, 2021 Meeting were presented.

Motion was made by Vice Chair Ockuly to approve the minutes as presented. Seconded by Commissioner Wertsch. All in favor. Motion carried unanimously

**NEW BUSINESS:**

File 09-2022 – 30 S. Main Street – Application to replace 3 windows and 1 door on Main St. side of house. Add new window to the 3<sup>rd</sup> floor at the top of stairs on High St. side. Windows to be double hung with wood core.

Applicant Paul and Marilyn Kerr discussed the application to replace the 3 existing windows on the ground floor facing Main Street, a new window on the 3<sup>rd</sup> floor High St side of the house which is currently boarded up, and replacement of 1 door. Applicant Kerr clarified that the window replacement he is considering is does not just have a wood core, but the entire window would be made out of wood. Discussion ensued regarding the number of panes on each window and the applicant's desire to have double hung windows to be operable.

Motion was made by Vice Chair Ockuly to approve the 3 windows on Main Street and the 4<sup>th</sup> window facing high street for replacement of the 6 over 6 pane wood windows of similar size and scope and to adhere with the same look and feel of the existing windows. Seconded by Commissioner Wertsch.

Commissioner Wertsch discussed clear glass compared to wavy/frosted glass.

Vice Chair amended his motion to specify that the windows must have clear glass. Seconded by Commissioner Wertsch. All in favor. Motion carried unanimously.

(No 600-5)

Discussion ensued regarding the repair of the wood door on the Main Street side. Applicant Paul Kerr expressed that he wishes to remove the door and repair it by scraping off the paint and re-finishing it but he is unsure of the condition of the door and trim once removed. If the door cannot be repaired, he would like to replace the door. Chair Harbold and Vice Chair Ockuly stated that repair of the door and in-kind

replacement of the door does not need HAC's approval and they could proceed. If repairs or in-kind replacement cannot be made, the Commission stated that Mr. and Mrs. Kerr would need to present material samples of the desired replacement.

Motion was made by Vice Chair Ockuly to deny the replacement of the door, pending future samples, preferring wood in similar look and feel unless the door is an in-kind replacement. Seconded by Commissioner Wertsch. All in favor. Motion carried unanimously.

**ELECTION – CHAIR & VICE CHAIR:** Chair Harbold requested to table the matter until the next meeting.

Motion was made by Commissioner Wertsch to adjourn the meeting at 8:01 pm. Seconded by Commissioner Barchowsky. All in favor. Motion carried.

The meeting was recorded and audio is available upon request.

Approved:



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Melissa Harbold, Chair

