



**Town of Port Deposit
Town Council Meeting Minutes
Legislative Meeting
Conference/Video Meeting
February 2, 2021**

The public was invited to call into the meeting via videoconferencing or audio by phone.

CALL TO ORDER

Mayor Kuhs called the meeting to order at 7:00 p.m.

PRESENT: In person: Mayor Kuhs, Deputy Mayor Brown, Councilman Broomell, Councilman Knight, Town Administrator Rinkerman, Finance Manager Sookiasian, and Chief of Police Smith. Via Zoom: Legal Counsel McCarron

ABSENT: None

SAFETY TIP OF THE MONTH – Mayor Kuhs presented the Safety Tip of the Month to Council.

APPROVAL OF MINUTES

Meeting Minutes from Town Council January 19, 2021 Work Session Meeting were presented.

Motion was made by Deputy Mayor Brown to approve the minutes as presented. Seconded by Councilman Knight. All in favor. Motion carried.

PUBLIC COMMENT – Marcos Goodwin introduced himself and advised that he has submitted his name for consideration for the Council Appointment. He kindly provided the Council and staff with custom made masks.

OLD BUSINESS –

Promenade Dedication Update – Town Administrator Rinkerman provided an update regarding the dedication of the promenade to Mr. Jack Conrad and provided samples of signs/plaques for Council to consider. Council voiced the favorable signs and expressed the desire to select a sign that can include a photograph of Mr. Conrad. Staff will proceed with further details.

NEW BUSINESS – No new business.

REPORTS TO COUNCIL

Finance Manager Sookiasian provided the Council with financial reports and updates for the month of January and additional updates on various projects. Finance Manager Sookiasian provided the Council a draft of the FY 2022 Budget. These documents provided details comparing the current year's budget to the current year's forecast and the current year's budget to next year's budget. He asked the Council to review the budget provided in further detail.

Chief of Police Smith provided the Chief's report and stated she completed 35 hours of training required for her certification in addition to four (4) meetings attended. In addition to code enforcement complaints, Chief Smith was advised of damage done to the town's honor box and is in the process of identifying and contacting the individual from the video surveillance that was provided to her by staff.

Town Administrator Rinkerman provided the Council an update on various meetings and stated she is anticipating concept plans to be submitted for development of the Bainbridge property, to be presented at the next Planning Commission meeting on February 25, 2021. Town Administrator Rinkerman advised that the Critical Area map amendments are ready for adoption by the town and will be prepared for the public hearing process. She also stated that she has recently submitted the CDBG Grant Project application for the Race Street and Granite Avenue Stormwater Project.

COUNCIL REPORTS – No council reports.

PUBLIC COMMENT – No public comment.

CLOSED EXECUTIVE SESSION – Motion was made by Deputy Mayor Brown to convene in Closed Executive Session pursuant to the Annotated Code of Maryland, General Provisions Article, Title 3, Subtitle 3, Section 3-305 (b) (1) to discuss the employment, assignment, promotion, discipline, demotion, compensation, removal, resignation or performance evaluation of appointees, employees, or officials over whom it has jurisdiction, or any other personnel matter that affects one or more specific individuals. Seconded by Councilman Knight. Council returned to open session at 8:15 P.M.

COUNCIL APPOINTMENT – Motion was made by Deputy Mayor Brown to appoint Bill Baron to the vacant Council seat. Seconded by Councilman Broomell. Roll call vote: Brown – Y, Knight – Y, Broomell – Y. All in favor. Motion carried unanimously.

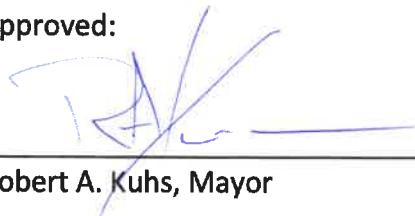
ANNOUNCEMENTS – Town Hall will be closed on Monday, February 15th in observance of President's Day.

Attest:



Vicky Rinkerman, Town Administrator

Approved:



Robert A. Kuhs, Mayor