



**Town of Port Deposit
Town Council Meeting Minutes
Work Session Meeting
May 21, 2019**

CALL TO ORDER

In absence of Mayor Tome, Deputy Mayor Kuhs called the meeting to order at 7:00 p.m.

PRESENT: Deputy Mayor Kuhs, Councilman Brown, Councilman Knight, Councilman Broomell, Councilwoman Rodgers, Town Administrator Rinkerman, Acting Chief of Police Smith and Finance Manager Sookiasian.

ABSENT: Mayor Tome and Councilman Haines.

INTRODUCTION- Town Administrator Rinkerman introduced recommendation from Personnel Committee for Administrative Assistant position.

UPDATE- Carl Roberts and Toni Sprenkle from Bainbridge Development Corporation (BDC) provided updates with the future development of the Bainbridge property. The Navy has finished their onsite sampling and mock construction, monitoring any potential concerns. They concluded by the human health risk assessment completed that there would be no risk to the workers based on the condition of the site. The Navy has agreed to be present during construction to handle any potential issues that may arise.

The MDE has adapted to EPA standards, and is applying it to their risk assessment. This has ensured the development process to move more quickly as the BDC is working on developing a contract with the prospect.

PUBLIC HEARING – Ordinance 2019-01 – Fiscal Year 2020 Annual Budget
No public comment.

Ordinance will be scheduled for a decision at the June 4, 2019 Council meeting.

OLD BUSINESS – Town Administrator Rinkerman informed Council that they are waiting on bids regarding electric service for the Visitor Center. This will be scheduled for discussion at next meeting pending submission of the bid.

PUBLIC COMMENT – None

NEW BUSINESS – None

REPORTS TO COUNCIL

Acting Chief of Police Smith provided updates with her progress with the recertification process and reactivation of the police department with CJIS. After completed repairs, the police car is now fully functional in order to help provide service. Acting Chief of Police Smith is working with MSP Commercial Vehicle Enforcement Division to refrain tractor trailers from traveling through town.

COUNCIL REPORTS

Councilman Brown mentioned previous discussion about legal counsel services. Interview with potential firms will be scheduled for the next meeting.

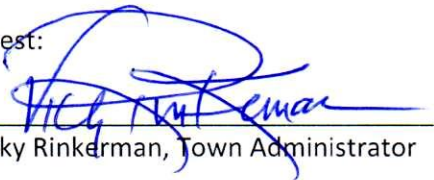
PUBLIC COMMENT – None

ANNOUNCEMENTS

Councilwoman Rogers expressed gratitude for all the help provided during her time on the Town Council. This is her last meeting as a council member.

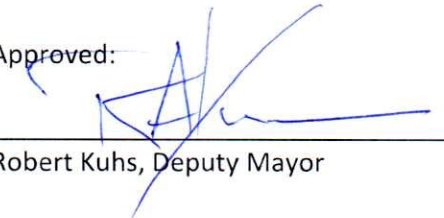
The public meeting was adjourned at 8:00 p.m. The meeting was recorded and audio is available upon request.

Attest:



Vicky Rinkerman, Town Administrator

Approved:



Robert Kuhs, Deputy Mayor