



**Town of Port Deposit
Public Safety Committee Meeting Minutes
January 4, 2022**

CALL TO ORDER – Chairman Brown called the meeting to order at 6:00 p.m.

PRESENT – In person: Chairman Brown, Mayor Kuhs, Councilman Knight, Treasurer Sookiasian and Chief of Police Smith. Via Zoom: Town Administrator Rinkerman

APPROVAL OF MINUTES – The minutes from the December 7, 2021 Public Safety Meeting were presented.

Motion made by Mayor Kuhs to approve the December 7, 2021 minutes. Seconded by Councilman Knight. All in favor. Motion carried unanimously.

COMPUTER EQUIPMENT UPDATE

Chief Smith provided the Public Safety Committee a document with information regarding the need for the computer requested in addition to an email from Mr. John Donohue (Deputy Director for Dept. of Emergency Services) for the cost of radio and dispatch usage. She also stated that she has verified that there are no additional hidden costs or modules required.

Treasurer Sookiasian provided the hardware costs which he had previously presented at the December 2021 Public Safety Meeting which he obtained from Dell representatives and the Cecil County Sheriff's Office IT Department. Chief Smith stated that the Cecil County IT Department will set up and load of the necessary programs onto the computer in addition to installing the computer into her police vehicle.

Councilman Knight stated that at the last meeting the committee wanted information regarding what programs are included and what the program uses are that they would be receiving for the \$10,000 fee and asked if Chief Smith had obtained that information. Chief Smith was unable to have anyone provide the information or come to the meeting to discuss the desired information, and was informed that the computer was a necessity. Councilman Knight clarified that he did not question the need for the computer or the cost. He stated that the governing body, the Public Safety Committee needs to have a clear understanding of what the technology/programs do, how they are used, and how it fits into the town's operations. Chief Smith will have a Perryville Police Officer bring his computer to the next meeting and provide a demonstration on the programs and uses of the equipment.

Mayor Kuhs questioned that once the computer and programs are set up and running if Chief Smith is knowledgeable with the equipment and programs or if additional training would be required. If training is required, are there any additional costs? Chief Smith stated that all training and certification required is free of charge.

The Public Safety Committee directed Treasurer Sookiasian to proceed with the purchase of the hardware equipment. Discussion ensued regarding the computer taking place of Chief Smith's desktop computer in addition to security and encryption of the files and/or reports.


MDTA UPDATE – Mayor Kuhs inquired if any contact has been made with Garmin regarding GPS routes currently showing Route 222 as a truck route and having that corrected. Chief Smith has obtained contact information and will reach out to Garmin.

TRAFFIC CITATIONS ON TOWN ROADS – Town Administrator Rinkerman informed the committee that Counsel McCarron advised her that even though Granite Avenue and Race Street are town roads, the town does not receive money from the citations issued on those roads.

UPDATE FROM CHIEF SMITH – Chief Smith has sent the radar unit to Perryville to have calibrated. She will provide her report at the Town Council Meeting.

Meeting was adjourned at 6:53 p.m. The meeting was recorded and audio is available upon request.

Approved:



Kevin Brown, Chairman