



**Town of Port Deposit
Town Council Meeting Minutes
Legislative Meeting
Conference/Video Meeting
July 5, 2022**

The public was invited to call into the meeting via videoconferencing or audio by phone.

CALL TO ORDER

Mayor Kuhs called the meeting to order at 7:00 p.m.

PRESENT: In person: Mayor Kuhs, Councilman Berlin, Councilman Knight, Councilman Tome, Jr., and Town Administrator Rinkerman. Via Zoom: Treasurer Sookiasian.

ABSENT: Deputy Mayor Brown

SAFETY TIP OF THE MONTH

Mayor Kuhs presented the Safety Tip of the Month to Council.

APPROVAL OF MINUTES

Minutes from Town Council June 7, 2022 Legislative Meeting were presented.

Motion was made by Councilman Tome, Jr. to approve the minutes as presented. Seconded by Councilman Berlin. All in favor. Motion carried unanimously.

PUBLIC COMMENT – No public comment.

OLD BUSINESS

Marina Park Property Appraisal Update – Town Administrator Rinkerman confirmed that the appraisal of the Marina Park property is \$2,000. The appraisal should be completed in August.

Pirate Event Update – Town Administrator Rinkerman provided an update on the Pirate Takeover Event on September 17th & 18th, stating that the town is trying to work with the local businesses to hopefully provide a downtown evening event as well.

NEW BUSINESS

SHA Update Meeting – Ken Fender, State Highway Administration has requested a meeting with the Council to discuss updates on the drainage project for North and South Main Street. The Council is to expect a Zoom meeting invite.

RFP for Comprehensive Plan and Zoning Ordinance Update Draft- Town Administrator Rinkerman emailed the Council information regarding the RFP for the Comprehensive Plan and Zoning Ordinance update. Council has yet to review the email and stated they will table discussion until the next meeting.

REPORTS TO COUNCIL

Treasurer Sookiasian stated there are no financial reports and updates for the month of June since it is the end of the fiscal year. He does anticipate having a report at the August 2, 2022 Town Council Meeting. Treasurer Sookiasian will be finalizing the contributions to the non-profits via ARPA funding and discussed the need to review potential projects because the costs of the projects currently outweigh the available ARPA funding.

Town Administrator Rinkerman provided the Council an update on meetings and projects. This included a complaint of a company box truck parking in Lot #2. Town Administrator Rinkerman provided the Council a copy of the Town's code stating that the truck is not in violation of the code, in addition to no signage stating that the large vehicle is not prohibited. Councilman Knight will contact the individual to ask if they will park the vehicle toward the back of the lot near the railroad tracks to avoid complications. Town Administrator Rinkerman also discussed Lee's Landing application submission for their pier/floating dock, the approaching deadline for Hopkins Quarry RFP submissions, a \$5,000 VLT Grant award, and new welcome signs to be ready for installation in approximately two (2) weeks.

COUNCIL REPORTS

Councilman Tome, Jr. inquired about the status of the town clock. Treasurer Sookiasian advised that the restoration company is still waiting on a part to finish the project. He discussed various issues to include weeds and grass on North Main Street and was advised that the town has to hire a licensed contractor to spray weeds, having banners removed prior to the installation of new banners being installed, and discussion on various properties in cyclical tax sale stating that he would like the town to pay the back taxes and demolition of the properties.

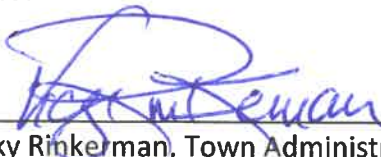
PUBLIC COMMENT – No public comment.

ANNOUNCEMENTS

Port Deposit Pirate Takeover event planning meeting will be held July 18 at 6:00 p.m. in Town Hall or via Zoom.

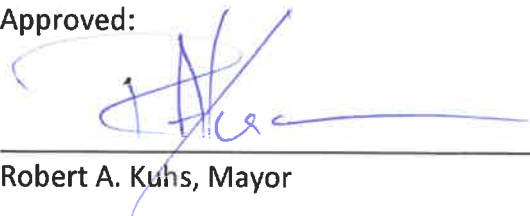
The meeting adjourned at 7:40 p.m. Audio recording is available upon request.

Attest:



Vicky Rinkerman, Town Administrator

Approved:



Robert A. Kuhn, Mayor