



**Town of Port Deposit
Town Council Meeting Minutes
Legislative Meeting
Conference/Video Meeting
July 2, 2024**

The public was invited to call into the meeting via videoconferencing or audio by phone.

CALL TO ORDER

Mayor Tome, Jr. called the meeting to order at 7:00 p.m.

PRESENT: Mayor Tome, Jr., Deputy Mayor Brown (via Zoom), Councilman Berlin, Councilwoman Thiele, Town Administrator Rinkerman, Treasurer Gray, and PW & Code Administrator Jamison.

ABSENT: Councilman Knight

SAFETY TIP OF THE MONTH

Mayor Tome, Jr. presented the Safety Tip of the Month to Council.

APPROVAL OF MINUTES

June 4, 2024 Legislative minutes were presented.

Motion made by Councilman Berlin to approve the June 4, 2024 Legislative meeting minutes as presented. Seconded by Councilwoman Thiele. All in favor. Motion carried unanimously.

CCSO REPORT - Corporal Charles Dix provided statistics and updates for the month of June. Discussion on main areas people are found speeding, and CCSO's assistance with traffic during meal distribution at CCU.

PUBLIC COMMENT – Kat Koenig stated the PDHC has partnered with HundredX, a program that will donate \$1.60 to PDHC for every survey that is completed between July 1 and July 30th. They are trying to raise at least \$3,300.

Councilwoman Thiele inquired about the audio tour and how it will be implemented which Ms. Koenig provided information on.

OLD BUSINESS

Town Hall Security Update – PW Administrator Jamison provided two estimates for the Town Hall security system requested. One estimate is provided by the town's current security company and the 2nd estimate is from an outside company. Council will review the information packets provided and discuss further.

SHA Drainage and Sidewalk Project Update – Town Administrator Rinkerman provided an overview of the town's meeting with SHA discussing the storm drain and sidewalk projects. Discussion ensued regarding the granite sidewalks and the parking/sidewalk area in front of Granite Run Taproom.

NEW BUSINESS

Appointment – Historic Area Commission – David Smith – 3yr. term to 2027. The Town Council reviewed David Smith's application to serve a 3-year term on the Historic Area Commission.

Motion made by Deputy Mayor Brown to appoint David Smith to the Historic Area Commission. Seconded by Councilwoman Thiele. All in favor. Motion carried unanimously.

MML Conference Update – Town Administrator Rinkerman and Councilwoman Thiele attended the MML conference in June and provided an update on new legislation allows golf carts on county and town roads without special licensing, and giving town's the ability to designate tourism districts without the state's approval. Councilwoman Thiele encouraged Councilmembers to attend the MML conference if they haven't already to take advantage of the classes offered.

REPORTS TO COUNCIL

PUBLIC WORKS & CODE – PW & Code Administrator Jamison provided updates to the Council on projects completed and currently in process. This included obtaining estimates to fix blacktop washout out Race Street, street sweeping, and routine maintenance.

TREASURER – Treasurer Gray provided financial statements for the month of June and provided details as requested in addition to an update on interest earned on the \$250,000 investment at the APG Federal Credit Union. She advised she has been working on reconciling the bank ledger and the software.

TOWN ADMINISTRATOR – Town Administrator Rinkerman provided various updates to include the receipt of 12 façade grant applications which she will have back from the committee who reviewed them shortly, details regarding MOU with Cecil County regarding cyclical tax-sale properties, and the submission of an annexation petition for properties across from Old Schoolhouse apartments owned by Rock Run Road LLC. /Joe Moran. The petition is being reviewed by Counsel McCarron. Provided updates on the Army Corp of Engineers watershed study and TAP Grant.

COUNCIL REPORTS

Councilman Berlin discussed a firepit that someone made in Marina Park with rocks. PW Administrator Jamison will move the rocks. He asked about the status of the rocks in the sidewalk at 254 N. Main Street from the fallen wall.

Councilwoman Thiele discussed security and contacting the group who rents out the upstairs office to ensure doors are shut.

Mayor Tome discussed the installation of the security system for Town Hall, calls regarding Netters Alley and DNR working with the town to have people removed who do not belong back there during closed hours. Suggested putting in the newsletter that campfires are not permitted within town.

PUBLIC COMMENT

Bill Baron asked if at the SHA Streetscape meeting if they provided an estimated timeframe to which Town Administrator Rinkerman stated 2027.

Kat Koenig stated that there is information at the Paw Paw Museum regarding the granite sidewalks and some of the sidewalks are boulders that are leveled off rather than slabs. She also announced that the PDHC released a fundraiser July 1, 2024 and if anyone from Town Hall wishes to be included in the newsletter to send her their email.

Erica Berge, CCU discussed the distribution of free lunches at CCU.

ANNOUNCEMENTS

Farmers Market and Vendors 10:00 a.m. – 2:00 p.m. and Summer Concert Series 2:00 – 6:00 p.m. – Marina Park – July 13, 2024 sponsored by the PD Chamber of Commerce

ADJOURNMENT

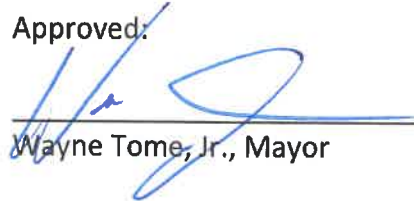
The public meeting adjourned at 7:02 p.m. Meeting audio is available upon request.

Attest:



Vicky Rinkerman, Town Administrator

Approved:



Wayne Tome, Jr., Mayor