



**Town of Port Deposit
Town Council Meeting Minutes
Legislative Meeting
Conference/Video Meeting
June 2, 2020**

This meeting was held via videoconferencing and by audio. The public was invited to call into the meeting via videoconferencing or audio by phone.

CALL TO ORDER

Mayor Tome called the meeting to order at 7:00 p.m.

PRESENT: Mayor Tome, Deputy Mayor Kuhs, Councilman Broomell, Councilman Knight, Councilman Brown, Town Administrator Rinkerman, Finance Manager Sookiasian, Acting Chief of Police Smith, and Counsel McCarron.

ABSENT: None

SAFETY TIP OF THE MONTH – Mayor Tome presented the Safety Tip of the Month to Council in addition to advising Council to be aware of their surrounding and safety if traveling due to riots happening throughout the country.

APPROVAL OF MINUTES

Meeting Minutes from Town Council May 5, 2020 Legislative Meeting and May 19, 2020 Work Session Meeting were presented.

Motion was made by Councilman Knight to approve the minutes as presented. Seconded by Councilman Brown. All in favor. Motion carried unanimously.

CONSIDERATION

ORDINANCE 04-2020 – Town of Port Deposit Fiscal Year 2021 Budget

Discussion and vote - Finance Manager Sookiasian clarified a matter regarding the constant yield rate.

Motion was made by Councilman Brown to approve Ordinance 04-2020 as presented. Seconded by Councilman Knight. Roll call vote: Councilman Brown – Y, Deputy Mayor Kuhs – Y, Councilman Broomell – Y, Councilman Knight – Y. All in favor. Motion carried.

PUBLIC COMMENT - None

OLD BUSINESS

Granite Cliffs Development Update – Town Administrator Rinkerman provided the Council with a draft letter relative to the concept plat that will be heard by the Cecil County Planning Commission on June 15, 2020. The letter reiterates the concerns that have been raised regarding the pre-existing stormwater run-off, and the potential detrimental impact that will be generated from the impervious areas within this development.

Town Administrator Rinkerman advised the Council that Principal Planner, Chris Rodgers from AECOM reviewed the Stormwater Management Concept Plan and Narrative and continues to ensure that the plans are being

submitted to Cecil County and the developer is following the 100 year storm. She continued to inform the Council about discussion on social media sites about the community's concern regarding traffic, schools, etc.

Council agreed to submit the draft letter as presented and Town Administrator Rinkerman will attend the Cecil County Planning Commission Meeting on June 15, 2020.

NEW BUSINESS

Local State of Emergency – Restaurants and outdoor seating, Visitor Center, Virtual Town Meetings

Due to COVID-19 State of Emergency restrictions, businesses within Town came forward to request additional outdoor seating for customers. Businesses interested in outdoor seating are required to submit a site plan/drawing with measurements. The Council reviewed the site plan/drawings and information that were submitted by the businesses. A temporary zoning certificate will be issued for approved additional temporary outdoor seating.

Deputy Mayor Kuhs commented on the loss of 4 parking spots due to outdoor seating. Town Administrator Rinkerman informed the Council that those parking spots were discussed with Town Hall and the adjacent businesses who had no issue with those parking spaces being utilized for outdoor seating, as they are usually occupied by employees. Councilman Broomell and Councilman Brown expressed the importance of supporting the businesses within town at this time.

Town Administrator Rinkerman informed the Council that Towson University will not be providing public outreach at the Jacob Tome Visitor Center and Turtle Habitat this year due to COVID-19. They will however continue their research on the Northern Map Turtle at the station when it is closed to the public. She engaged the Council to discuss whether or not to open the Visitor Center at this time, advising that several volunteers who are in a more vulnerable age bracket have expressed concern.

Council discussed re-opening the Visitor Center and have decided to not open at this time and will re-visit the topic at a later date.

Mayor Tome suggested returning to Town Hall for Council Meetings, rather than through video conferencing (Zoom) starting June 16, 2020. However, Zoom will continue to be made available for the public or officials who are not comfortable with in person meetings.

REPORTS TO COUNCIL

Finance Manager Sookiasian provided the Council with financial reports and updates for the month of May.

Acting Chief of Police Smith provided the Council with an update on trespassing and COVID-19 response incidents. She has started the comparative compliance training lasting from June 1, 2020 to July 1, 2020. Acting Chief of Police Smith will provide the written report for CCSO and herself at the next Town Council Legislative Meeting.

Town Administrator Rinkerman provided the Council with updates regarding various meetings, grants and projects. The Council discussed colors for the basketball court. Councilman Brown offered to reach out to the Community Center to see if the children who use the basketball courts have a preference.

COUNCIL REPORTS – Councilman Brown advised the Council that for the food distribution in town on June 22, 2020, Community Connecting Us is looking for ways to recycle the left over boxes and pallets since the food distribution will be a drive-thru service that day.

Deputy Mayor Kuhs thanked Acting Chief of Police Smith and Town Administrator Rinkerman for assisting with

parking issues this past weekend. He also mentioned enforcing parking at Marina Park during the week and Councilman Knight offered to help enforce parking during the week. Acting Chief of Police Smith mentioned auxiliary Police and asked Counsel McCarron what requirements are needed.

Deputy Mayor Kuhs inquired where the Town's public parking starts in regards to the Tome's Landing Marina parking lot. Mayor Tome directed staff to have signage installed to help clarify the parking lot to visitors and CCSO.

PUBLIC COMMENT – None

ANNOUNCEMENTS – None

ANNOUNCEMENTS – None

CLOSED EXECUTIVE SESSION – Motion was made by Deputy Mayor Kuhs to convene in Closed Executive Session pursuant to the Annotated Code of Maryland, General Provisions Article, Title 3, Subtitle 3, Section 3-305 (b) (1) To consider the employment, assignment, promotion, discipline, demotion, compensation, removal, resignation or performance evaluation of appointees, employees, or officials over whom it has jurisdiction, or any other personnel matter that affects one or more specific individuals; and (7) To consult with counsel to obtain legal advice on a legal matter. Seconded by Councilman Knight. Council did not return to open session.

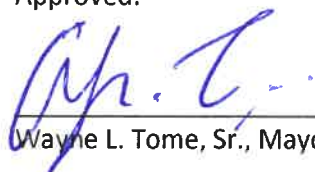
The public meeting was adjourned at 7:53 p.m. The meeting was recorded and audio is available upon request.

Attest:



Vicky Rinkerman, Town Administrator

Approved:



Wayne L. Tome, Sr., Mayor