



**Town of Port Deposit
Town Council Meeting Minutes
Legislative Meeting
Conference/Video Meeting
January 2, 2024**

The public was invited to call into the meeting via videoconferencing or audio by phone.

CALL TO ORDER

Mayor Tome, Jr. called the meeting to order at 7:00 p.m.

PRESENT: Mayor Tome, Jr., Deputy Mayor Brown, Councilman Berlin, Councilwoman Thiele, Town Administrator Rinkerman, Treasurer Gray and PW & Code Administrator Jamison.

ABSENT: Councilman Knight

SAFETY TIP OF THE MONTH

Mayor Tome, Jr. presented the Safety Tip of the Month to Council.

APPROVAL OF MINUTES

December 5, 2023 Legislative meeting minutes were presented.

Motion made by Deputy Mayor Brown to approve the December 5, 2023 Legislative minutes as presented. Seconded by Council woman Thiele. All in favor. Motion carried unanimously.

PUBLIC COMMENT – No public comment.

OLD BUSINESS

Update Investment Options – Treasurer Gray presented various investment options for the town and different interest rates based on duration. She will be meeting with one of the firms discussed on Monday to discuss further.

Update ARPA Project – Treasurer Gray provided an update on ARPA funding spent and the remaining balance.

Agreement for Exchange of Real Property, 43, S. Main Street – Town Administrator Rinkerman presented the agreement for exchange of real property at 43 S. Main Street and issues with stormwater drainage.

Motion made by Deputy Mayor Brown to use ARPA funds to move forward with the agreement for the exchange of property at 43 S. Main. Seconded by Councilwoman Thiele. Roll call vote: Brown – Y, Thiele – Y, Berlin – Y. Motion carried unanimously.

ARPA funding for 43 S. Main Street Project – Town Administrator Rinkerman – see previously stated motion.

NEW BUSINESS

2024 DHCD Grant – Town Administrator Rinkerman announced that the town has received \$50,000 in funding for the 2024 Façade Improvement Project. The application will be released in the spring.

REPORTS TO COUNCIL

PUBLIC WORKS & CODE – PW & Code Administrator Jamison provided updates to the Council on projects completed and currently in process. Discussion ensued regarding the blue building in Marina Park and the idea of a temporary shed at the Public Works building. Jamison will get estimates for the next meeting. Discussed inventory, upcoming weather and preparation, and clean-up.

TREASURER – Treasurer Gray stated that she completed the bank reconciliations through the system/software. She provided reports for the capital and general accounts to include a year-to-date comparison of the budget. She provided an update regarding contact with the auditors. Discussion ensued regarding local tax revenue.

TOWN ADMINISTRATOR – Town Administrator Rinkerman provided various updates to include HAC’s meeting regarding 75 N. Main Street, 2024 façade improvement grant, the submission of the application for the sustainable community re-designation, SHA transportation alternatives program and grant update, ACE CAP 2025 funding, and the Tome steps beside Town Hall.

COUNCIL REPORTS –

Mayor Tome, Jr. discussed blacktopping the parking lot by the basketball court on North Main St.

Councilwoman Thiele mentioned the installation of a light in Parking Lot #2.

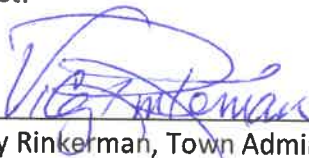
PUBLIC COMMENT – No public comment.

ANNOUNCEMENTS – No announcements.

EXECUTIVE SESSION – Motion made by Councilwoman Thiele to convene in closed executive session pursuant to the Annotated Code of MD, General Provisions Articles, Title 3, Subtitle 3-305 (1) to consider the acquisition of real property for the public purpose and matter directly related thereto relative to a public park. Seconded by Deputy Mayor Brown. Roll call vote: Brown- Y, Thiele- Y, Berlin- Y. Motion carried unanimously. Council did not return to open session.

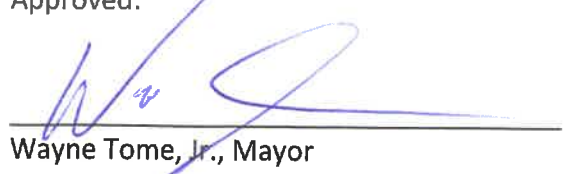
The public meeting adjourned at 7:51 p.m. Meeting audio is available upon request.

Attest:



Vicky Rinkerman, Town Administrator

Approved:



Wayne Tome, Jr., Mayor