



**Town of Port Deposit
Town Council Meeting Minutes
Legislative Meeting
November 5, 2019**

CALL TO ORDER

Mayor Tome called the meeting to order at 7:00 p.m.

PRESENT: Mayor Tome, Deputy Mayor Kuhs, Councilman Brown, Councilman Broomell, Councilman Knight, Town Attorney Tom McCarron, Town Administrator Rinkerman, and Finance Manager Sookiasian.

ABSENT: None

WELCOME BY MAYOR TOME – Mayor Tome discussed Senator Van Hollen’s visit to Water Witch Fire Company, showcasing the new breathing apparatuses that were funded by the federal grant received.

SAFETY TIP OF THE MONTH – Mayor Tome presented the Safety Tip of the Month to Council.

APPROVAL OF MINUTES

Meeting Minutes from Town Council October 1, 2019 Legislative Meeting were presented. Motion was made by Councilman Brown to approve the minutes as presented. Seconded by Councilman Broomell. All in favor. Motion carried unanimously.

2019 AUDIT REPORT – Tim Sawyer of Barbacane, Thorton, and Company provided the 2019 Audit Report, and provided any clarification needed for the Council. Councilman Knight commented on the fund balance.

PUBLIC HEARING

Ordinance 2019-03 – Amendments to the Port Deposit Comprehensive Plan

Town Administrator Rinkerman presented to the Council Resolution 2019-05 – recommendation for the approval from the Planning Commission for the amendments to multiple sections of the Comprehensive Plan relative to the revised development plan for the former Bainbridge Property. Council reviewed the proposed amendments to the Comprehensive Plan.

Public Comment – None

Councilman Brown made a motion to adopt Ordinance 2019-03 Amendments to the Port Deposit Comprehensive Plan, which includes Resolution 2019-05. Seconded by Councilman Knight. Roll call vote: Councilman Brown – Y, Councilman Knight – Y, Deputy Mayor Kuhs – Y, Councilman Broomell – Y. All in favor. Motion carried unanimously.

Mayor Tome closed the Public Hearing.

PUBLIC COMMENT – Mr. Albert Owens presented questions regarding available parking access during VFW Memorial Day Services. Mayor Tome recommended golf carts from Marina Park.

NEW BUSINESS

Employment Agreement Town Administrator – The Personnel Committee recommended changes to the Employment Agreement which was presented to the Council.

Motion was made by Councilman Broomell to approve the Town Administrator Employment Agreement as presented. Seconded by Councilman Brown. Roll call vote: Councilman Brown – Y, Councilman Knight – Y, Deputy Mayor Kuhs – Y, Councilman Broomell – Y. All in favor. Motion carried unanimously.

REPORTS TO COUNCIL

Finance Manager Sookiasian provided the Council with updates on financial statements for the period ending October 31, 2019.

Town Administrator Rinkerman provided the Council with update on the upcoming Waste Water Treatment Plant project and other various projects.

COUNCIL REPORTS

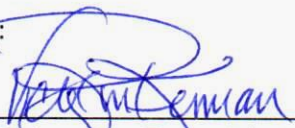
Councilman Brown announced that the Public Safety meeting will be rescheduled to November 19, 2019 at 6:00 p.m.

PUBLIC COMMENT – Mr. Carl Roberts from the Bainbridge Development Corporation thanked the Council for the work/support with getting the Comprehensive Plan in place.

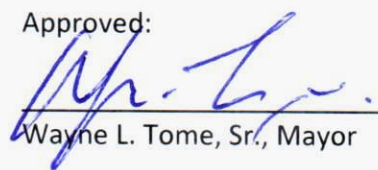
ANNOUNCEMENTS – NONE

CLOSED EXECUTIVE SESSION - Motion was made by Deputy Mayor Kuhs to convene in executive closed session. Pursuant to the Annotated Code of Maryland, General Provisions Article, Title 3, Subtitle 3, Section 3-305 (b) (4) To consider a matter that concerns the proposal of a business or industrial organization to locate, expand, or remain in the State; and (7) to consult with counsel to obtain legal advice on a legal matter relative to the Bainbridge property. Council will not return to open session. Seconded by Councilman Brown. All in favor. Motion carried unanimously. Council did not return to open session.

The public meeting was adjourned at 8:30 p.m. The meeting was recorded and audio is available upon request.

Attest:


Vicky Rinkerman, Town Administrator

Approved:


Wayne L. Tome, Sr., Mayor