



**Town of Port Deposit  
Town Council Meeting Minutes  
Work Session Meeting  
July 16, 2019**

**CALL TO ORDER**

Mayor Tome called the meeting to order at 7:00 p.m.

**PRESENT:** Mayor Tome, Deputy Mayor Kuhs, Councilman Brown, Councilman Broomell, Town Administrator Rinkerman, and Finance Manager Sookiasian.

**ABSENT:** Councilman Knight

**APPROVAL OF MINUTES-** Meeting minutes from the following meetings were reviewed and presented for approval.

May 7, 2019 Legislative Meeting

May 21, 2019 Work Session Meeting

June 4, 2019 Legislative Meeting

June 18, 2019 Work Session Meeting.

Motion was made by Deputy Mayor Kuhs to approve the minutes as presented. Seconded by Councilman Broomell. All in Favor. Motion carried unanimously.

**OLD BUSINESS**

Town Administrator Rinkerman provided updates on the recommendations from the Historic Area Committee in regards to the signs for Town Hall. Council directed staff to proceed with the purchase of the signs.

Finance Manager Sookiasian provided the Council with an update on the bids received for repair to the Freeman Hall steps. Discussion commenced regarding further action and scheduling of a site visit for Council members.

**PUBLIC COMMENT – NONE**

**NEW BUSINESS – APPOINTMENTS**

Motion was made by Deputy Mayor Kuhs to re-appoint Chair Heck, Commissioner Thiele, and Alternate Shuman to the Planning Commission. Seconded by Councilman Brown. All in favor. Motion carried unanimously.

Motion was made by Councilman Brown to re-appoint Mr. Mike Lipka, Sr. as an Election Board member. Seconded by Deputy Mayor Kuhs. All in favor. Motion carried unanimously.

**REPORTS TO COUNCIL**

Finance Manager Sookiasian provided the Council with financial updates.

Town Administrator Rinkerman provided the Council with update on various projects and grants.

Discussion ensued in regards to the trash service. Mayor Tome stressed the importance of keeping trashcans off of the sidewalks for safety reasons.

**COUNCIL REPORTS**

Councilman Brown provided updates with the Chief's Report on Acting Chief of Police Smith's behalf. Acting Chief of Police Smith has attended multiple meetings, and is moving forward with her certification and sign on capabilities.

The next Public Safety Meeting will be held Tuesday, July 30, 2019.

Deputy Mayor Kuhs presented the idea of an electric parking ticket system. Costs of the system/service were discussed.


Discussion ensued regarding what can be done to help prevent the bugs/spiders on the Visitor's Center.

**PUBLIC COMMENT** – None

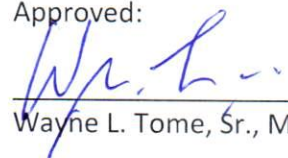
**ANNOUNCEMENTS** – The August 6, 2019 Town Council Meeting is cancelled due to not having a quorum.

The public meeting was adjourned at 7:45 p.m. The meeting was recorded and audio is available upon request.

Attest:

  
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Vicky Rinkerman, Town Administrator

Approved:

  
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Wayne L. Tome, Sr., Mayor