



**Town of Port Deposit
Planning Commission Work Session Meeting Minutes
January 9, 2020**

Chairman Heck called the meeting to order at 7:03 p.m.

PRESENT: Chairman Heck, Commissioner Shuman, Commissioner Komisar, Council Liaison Brown Town Administrator Rinkerman, Debbie Pfeil – KCI Technologies and Jay Gullo – Esquire.

ABSENT: Vice Chair Davidson and Commissioner Luongo.

MINUTES - Minutes from the December 12, 2019 Work Session Meeting were presented.

Motion was made by Chairman Heck to approve the minutes from the December 12, 2019 Work Session Meeting. Seconded by Commissioner Shuman. All in favor. Motion carried unanimously.

ZONING ORDINANCE AMENDMENTS

Draft Zoning Ordinance Amendments

Counsel Jay Gullo advised the Commission of the process and next tasks which would need to be completed in order to have the zoning ordinance adopted.

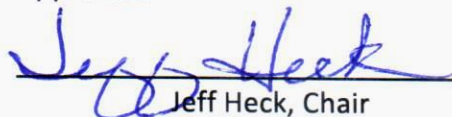
Debbie Pfeil presented the draft Zoning Ordinance amendments made since the December 12, 2019 Work Session Meeting. The board discussed and sought further clarification on various definitions provided in the draft Zoning Ordinance.

The Commission agreed to name the zoning district, B & I Employment; and with minor amendments made to the draft, approve moving forward with the process by holding a special meeting with public hearing on January 29, 2020. A public notice will be sent to the local newspaper to be advertised as per zoning code prior to the public hearing. A copy of the draft will be sent to the property owner, requesting written comments which may be addressed at the public hearing.

NEXT MEETINGS – The Commission members have a scheduled regular meeting on January 23, 2020 at 7 p.m., followed by a special meeting with public hearing on the zoning code amendments on January 29, 2020 at 7 p.m.

Chairman Heck made a motion to adjourn the meeting. Seconded by Commissioner Shuman. All in favor. The Planning Commission meeting was adjourned at 8:10 p.m. The meeting was recorded and audio is available upon request.

Approved:



Jeff Heck, Chair