



**Town of Port Deposit
Town Council Meeting Minutes
Legislative Meeting
December 4, 2018**

CALL TO ORDER

Mayor Tome called the meeting to order at 7:00 p.m.

Moment of Silence observed for the passing of President Bush

PRESENT: Mayor Tome, Deputy Mayor Kuhs, Councilman Broomell, Councilman Haines, Councilman Knight, Councilwoman Rodgers, Town Administrator Rinkerman and Finance Manager Sookiasian

ABSENT: Councilman Brown and Legal Counsel Herring

SAFETY TIP - Mayor Tome presented the safety tip of the month.

Delegate Kevin Hornberger and Senator Jason Gallion updated the Mayor and Council on funding initiatives, policy, administrative duties and goals.

APPROVAL OF MINUTES - Minutes from the November 6, 2018 Legislative Meeting and November 20, 2018 Work Session Meeting were presented for approval.

Motion was made by Deputy Mayor Kuhs to approve the minutes for both meetings as presented, seconded by Councilwoman Rodgers. Councilman Knight and Councilman Haines abstained from the vote on November 6, 2018 Legislative Meeting Minutes and Councilman Broomell and Councilman Haines abstained from the vote on November 20, 2018 Work Session Meeting Minutes. All in favor, motion carried unanimously.

PRESENTATION - Bill Swiatek, Principal Planner provided an overview and update of the progress and operations for the WILMAPCO 2050 Regional Transportation Plan (RTP)

PUBLIC COMMENT – NONE

OLD BUSINESS – Public Safety Committee Update by Councilman Brown was postponed. Deputy Mayor Kuhs provided comments relative to the public safety initiative.

NEW BUSINESS

RESOLUTION 09-2018 Sustainable Community Designation Renewal was reviewed and presented for signature by Mayor Tome.

Motion was made by Deputy Mayor Kuhs to approve Resolution 09-2018 Sustainable Community Designation Renewal as presented, seconded by Councilman Haines. Roll call vote: Rodgers – Y, Knight – Y, Kuhs – Y, Haines – Y and Broomell - Y. Motion carried unanimously.

APPOINTMENT OF SPECIAL COUNSEL for Planning Commission presented for approval.

Motion was made by Councilman Knight to approve the appointment of Jack Gullo as Counsel for the Planning Commission, seconded by Deputy Mayor Kuhs. Roll call vote: Rodgers – Y, Knight – Y, Kuhs – Y, Haines – Y and Broomell - Y. Motion carried unanimously.

HOLIDAY & COUNCIL MEETING SCHEDULES – Revised Town Council meeting schedule presented that cancels the January 1, 2019 Legislative Meeting and provides one January. All present Council Members agreed to the change.

Rehabilitation of Historic Tome Steps – Town Administrator Rinkerman provided Mayor and Council with the report by KCI Technologies. Discussion ensued regarding repair and restoration of the Tome Steps.

REPORTS TO COUNCIL

Town Administrator Report – Town Administrator Rinkerman provided an update on projects and grants.

Finance Manager – Finance Manager Sookiasian advised that the Town’s contract with the current Auditing Firm is up for renewal. He recommended Council renew the contract for an additional three years.

Motion was made by Councilman Knight to approve a 3 year contract with Barbacane, Thornton & Company LLP, seconded by Deputy Mayor Kuhs. Roll call vote: Rodgers – Y, Knight – Y, Kuhs – Y, Haines – Y, and Broomell – Y. All in favor, motion carried unanimously.

Finance Manager Sookiasian also provided the financial report for the period ending November 30, 2018

COUNCIL REPORTS - NONE

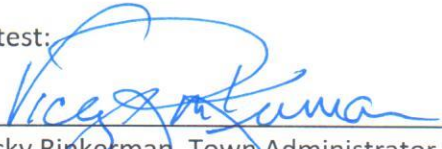
PUBLIC COMMENT – NONE

ANNOUNCEMENTS – NONE

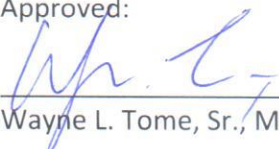
ADJOURNMENT – The meeting was adjourned at 8:15 p.m. The meeting was recorded and audio is available upon request.

CLOSED EXECUTIVE SESSION – Council convened in closed session on Tuesday, November 20, 2018 pursuant to the Annotated Code of Maryland, General Provisions Article, Title 3, Subtitle 3, Section 3-305 (b) (4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State relative to the Bainbridge property. Present in the closed session: Mayor Tome, Deputy Mayor Kuhs, Councilmembers: Brown, Knight, and Rodgers, Legal Counsel Herring and Town Administrator Rinkerman. Council met with the Executive Board members of the Bainbridge Development Corporation. Council did not return to open session. The closed session was adjourned at 8:35 p.m.

Attest:


Vicky Rinkerman, Town Administrator

Approved:


Wayne L. Tome, Sr., Mayor