



**Town of Port Deposit
Public Safety Committee Meeting Minutes
February 2, 2021**

CALL TO ORDER - Chairman Brown called the meeting to order at 6:00 p.m.

PRESENT - Chairman Brown, Mayor Kuhs, Councilman Knight, Chief of Police Smith, Town Administrator Rinkerman, and Legal Counsel McCarron.

ABSENT – None

APPROVAL OF MINUTES – The committee reviewed the minutes from the January 5, 2021 Public Safety Committee Meeting.

Motion was made by Councilman Knight to approve the minutes as presented. Seconded by Mayor Kuhs. All in favor. Motion carried.

* Councilman Knight asked Legal Counsel McCarron that since Mayor Kuhs has recently changed positions from Deputy Mayor to Mayor, if the setting needs to be as formal in regards to publicizing the meeting and recording minutes. McCarron stated that the make-up of the Public Safety Committee does not matter. If there is a quorum of the committee and given the committee's function, he advises to continue publicizing and recording minutes.

Mayor Kuhs stated he believes that he is still considered as part of the count for a quorum and that even though he is Mayor, he still has a vote on the Public Safety Committee.

CECIL COUNTY SHERIFF'S OFFICE DRAFT MEMORANDUM OF UNDERSTANDING

Chief Smith discussed the Draft MOU with the Cecil County Sheriff's Office (CCSO) for processing, custody, and transport of arrestees. The Cecil County Sheriff's office provided comments and amendments they wish to have included in the MOU. The comments provided included expenses for as access to LiveScan fingerprinting, video costs, clean-up of biohazards, and the addition of cell block procedures. Chief Smith has been directed to obtain a general cost and estimated pricing for the expenses from CCSO.

CECIL COUNTY HAZARD MITIGATION PLAN UPDATE

Town Administrator Rinkerman provided updates regarding the Cecil County Hazard Mitigation Plan. The flood plain and mitigation strategies in place and designed to be helpful resources for the town during times of emergency response.

Councilman Knight stated that use of the Flood Advisory Tool by the U.S. Army Corp of Engineers that would also help during emergency responses and that he will help to provide town staff use of the tool. Town Administrator Rinkerman will provide the Town Council a demonstration of the program mentioned.

SIDEWALK USE

Town Administrator Rinkerman informed the committee that she sent out a letter via email to all business owners in town regarding the seasonal business and/or use and mobile vendor guidelines. This allows applicants to apply for use of public space for their business and sets guidelines for use.

FISHING RODEO PLANNING

Chief Smith expressed her interest in planning a Fishing Rodeo in Marina Park for the youth. She has contacted Herb's Tackle Shop in North East and they stated they would kindly donate bait and some prizes for the event.

The committee agreed that the event would be great for the youth, so Chief Smith will proceed with planning the event and all of its details.

CHIEF'S REPORT - Chief of Police Smith will provide the Chief's Report at the proceeding Town Council Meeting. She provided a brief overview of an incident regarding a resident which required her assistance.

Chairman Brown stated he wishes to discuss the disposition of equipment at the next meeting.

Meeting was adjourned at 7:00 p.m. The meeting was recorded and audio is available upon request.

Approved:



Kevin Brown, Chairman