



**Town of Port Deposit
Town Council Meeting Minutes
Legislative Meeting
Conference/Video Meeting
October 19, 2021**

The public was invited to call into the meeting via videoconferencing or audio by phone.

CALL TO ORDER

Mayor Kuhs called the meeting to order at 7:00 p.m.

PRESENT: In person: Mayor Kuhs, Deputy Mayor Brown, Councilman Berlin, Town Administrator Rinkerman, and Treasurer Sookiasian. Via Zoom: Councilman Knight, Councilman Tome Jr., Chris Rogers – AECOM, and Counsel McCarron

PUBLIC COMMENT – No Public Comment

PRESENTATION

2021 Audit Report – Tim Sawyer, Barbacane, Thornton and Company explained the process of the audit and provided details of the results. He explained that the audit reviewed 40 random transactions and the final result is a ‘clean’ audit. He stated the revenue has been consistent and that there has been good use of the revenue. There are no material weaknesses or significant deficiencies.

OLD BUSINESS

Welcome to Port Deposit Signs – Town Administrator Rinkerman asked the Council for final decisions regarding the Welcome to Port Deposit Signs previously presented and discussed. Mayor Kuhs suggested possible solar lighting for the signs. Councilman Knight suggested the revision of wording from “Enjoy our Granite Terraces” to “Historic Waterfront Town”. Town staff will proceed with obtaining estimates for the signs and posts.

NEW BUSINESS

VFW Offer of Gazebo - Town Administrator Rinkerman explained that the VFW has offered their gazebo to the town. Discussion ensued regarding size, possible locations, and use. Town staff will proceed with obtaining dimensions and accept the gazebo with thanks to the VFW.

Second Floor Use – Postponed till the next meeting.

Public Works Agreement – Town Administrator Rinkerman explained that the proposed Public Works Agreement between the town and the Bainbridge Developer, BLC Auxiliary Land, LLC has reviewed by Chris Rogers, AECOM and Counsel McCarron. The Agreement is expected to be presented to the Council at the November 2, 2021 Town Council Meeting for approval.

Chris Rogers provided an overview and explained that this is a standard Public Works Agreement intended to guarantee the that public improvements in the Bainbridge Development Project will be built in

accordance with the approved plans since they will eventually be dedicated to the town once completed. This would include two (2) access roads, storm drains in the right of way, and possible storm drains that drain the right of way. The Planning Commission approved the site plan and subdivision plan with the condition that the Public Works Agreement be executed with the Mayor and Town Council.

COUNCIL REPORTS

Councilman Berlin inquired about the possibility of repairing and cleaning up some of the sediment the steps behind Town Hall. Town Administrator Rinkerman advised that repair and restoration of the steps is under review by MHT for a possible grant.

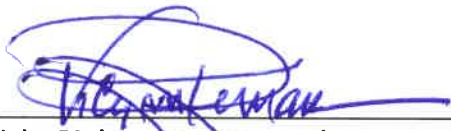
Councilman Berlin also inquired if there are any possible ways to kill spotted lantern flies.

PUBLIC COMMENT – No public comment.

ANNOUNCEMENTS – Trunk or Treat – Sunday, October 31, 2021 from 6:00 – 7:30 p.m. – parking lot across from Town Hall. Sponsored by the Water Witch Volunteer Fire Company.

The public meeting was adjourned at 7:37 p.m. The meeting was recorded and audio is available upon request.

Attest:



Vicky Rinkerman, Town Administrator

Approved:



Robert A. Kuhs, Mayor