



**Town of Port Deposit  
Town Council Meeting Minutes  
Work Session Meeting  
Conference/Video Meeting  
December 20, 2022**

*The public was invited to call into the meeting via videoconferencing or audio by phone.*

**PRESENT: In person:** Mayor Kuhs, Deputy Mayor Brown, Councilman Berlin, Councilman Knight, Councilman Tome, Jr. and Town Administrator Rinkerman. Via Zoom: Treasurer Sookiasian

**ABSENT:** None

**CALL TO ORDER**

Mayor Kuhs called the meeting to order at 7:00 p.m.

**PRESENT:** In person: Mayor Kuhs, Deputy Mayor Brown, Councilman Berlin, Councilman Tome Jr., Town Administrator Rinkerman, and PW and Code Administrator Steffen. Via Zoom: Councilman Knight and Treasurer Sookiasian.

**PUBLIC COMMENT** – No public comment.

**OLD BUSINESS** – No old business.

**NEW BUSINESS** – Public Works Truck Lease – PW & Code Administrator Steffen provided a quote for leasing a new Public Works truck. He also obtained a quote for turning in the old police car, which the town would only receive \$2,000. Councilman Knight inquired about the condition of the current truck and car. Details and pricing regarding the new truck were discussed to include strobe lighting, undercoating, and the plow attachment. Treasurer Sookiasian suggested requesting the government pricing as it was not included in the quote provided. After reviewing the price difference between the F250 and F350, the Council favored leasing the F350. Discussion ensued regarding purchasing the truck compared to leasing the truck. A revised quote will be presented at the next meeting.

**COUNCIL REPORTS**

Councilman Tome, Jr. discussed the fire department offering to provide a CPR class to town staff. The town would just need to cover the cost of the card and can schedule the class for sometime next month. He suggested the Public Works department also take the Stop the Bleed and AED class for certification.

Councilman Tome, Jr. inquired about the flashing of the speed radar unit. PW & Code Administrator Steffen stated that he will work on the software provided by the company to fix the unit this week.

Councilman Tome, Jr. inquired about the status of the cameras by the basketball court. PW & Code

Administrator Steffen stated that the camera company will be in town Thursday to fix the camera issues, and due to the trouble Steffen stated that they will provide a camera for 15 S. Main Street, free of charge.

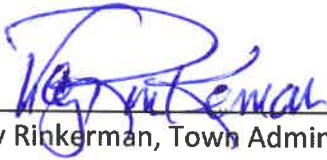
**PUBLIC COMMENT** – No public comment.

**ANNOUNCEMENTS** – Town Hall will be closed December 23 and 26, 2022 for the Christmas holiday.

**CLOSED EXECUTIVE SESSION** – Motion was made by Councilman Knight to convene in closed executive session pursuant to the Annotated Code of Maryland, General Provisions Article, Title 3, Subtitle 3, Section 3-305 (1) to discuss a personnel matter relative to appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals relative to appointments to Boards and Committees; (3) to consider the acquisition of real property for a public purpose and matters directly related thereto; and (8) to consult with staff, consultants, or other individuals about pending or potential litigation. Seconded by Deputy Mayor Brown. Roll call vote: Knight – Y, Berlin – Y, Brown – Y, Tome – Y. All in favor. Motion carried unanimously. Council did not return to open session.

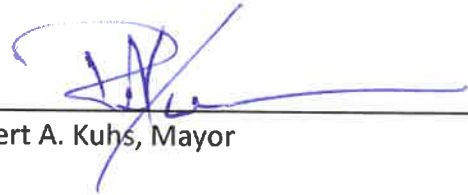
The meeting adjourned at 7:34 p.m. Audio recording is available upon request.

Attest:



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Vicky Rinkerman, Town Administrator

Approved:



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Robert A. Kuhs, Mayor