



**Town of Port Deposit
Town Council Meeting Minutes
Legislative Meeting
Conference/Video Meeting
December 1, 2020**

The public was invited to call into the meeting via videoconferencing or audio by phone.

CALL TO ORDER

Mayor Tome called the meeting to order at 7:00 p.m.

PRESENT: Mayor Tome, Deputy Mayor Kuhs, Councilman Knight, Councilman Brown, Councilman Broomell, Town Administrator Rinkerman, and Finance Manager Sookiasian.

ABSENT: Chief of Police Smith

SAFETY TIP OF THE MONTH – Mayor Tome presented the Safety Tip of the Month to Council.

APPROVAL OF MINUTES

Meeting Minutes from Town Council October 6, 2020 Legislative Meeting, October 20, 2020 Work Session Meeting, and November 17, 2020 Work Session Meeting were presented.

Motion was made by Deputy Mayor Kuhs to approve the minutes as presented. Seconded by Councilman Brown. All in favor. Councilman Knight – Abstain from October 20, 2020 Work Session Meeting. Councilman Broomell – Abstain from October 6, 2020 Legislative Meeting. Motion carried.

PUBLIC COMMENT – None

OLD BUSINESS – HAC 41 N. Main Street – next steps – Town Administrator Rinkerman informed the Council that at the November 18, 2020 HAC meeting she requested approval for demolition of 41 N. Main Street. The property has been abandoned since it flooded in 2011 with excessive damage. HAC discussed the cost of restoration and flood insurance for the property and agreed that the exponential costs would not be economically feasible. They approved demolition of the property conditioned to saving the granite lintels and as much granite as possible. Town Administrator Rinkerman stated that if the Council decides to demolish the property, the town could potentially use the property as an addition to the new dog park. She asked the Council to not make a decision at this time, but to consider this option for the park.

NEW BUSINESS

Resolution 15-2020 – Employee Manual Amendments – Town Administrator Rinkerman presented Resolution 15-2020 which was introduced to the Council at the November 17, 2020 meeting. There was no further discussion or questions from the Council.

Motion was made by Councilman Knight to approve Resolution 15-2020 – Employee Manual as presented. Seconded by Councilman Broomell. Roll call vote: Brown – Y, Knight – Y, Kuhs – Y, Broomell – Y. All in favor. Motion carried unanimously.

REPORTS TO COUNCIL

Finance Manager Sookiasian provided the Council with financial reports and updates for the month of November. Finance Manager Sookiasian provided additional updates on various projects including tree removal at 41 N. Main Street, future repair on the floating docks, and repair work to Vannort Drive.

Town Administrator Rinkerman provided the Council a letter and map from the Cecil County Council asking if they have any comments regarding the proposed expansion of the mineral extraction overlay zone at 730 Craigtown Road. Deputy Mayor Kuhs commented that the existing area seems to be buffered well and wants to make sure that the new proposed area would have the same level of buffering.

Town Administrator Rinkerman provided an update on the current CDBG grant she is working on with the USDA and the upcoming resolutions and public hearings in regards to the grant. She also stated that a community meeting was held on Saturday, November 21, 2020 to walk the property line and discuss the details of the stormwater project.

COUNCIL REPORTS – Councilman Knight stated that he put a test link on the town’s website and staff will continue to work with PNC in order to be able to accept credit card payments on the website.


Deputy Mayor Kuhs questioned the status of a boat trailer located on N. Main Street which appears to be sinking into the ground. Chief Smith will be advised on the matter.

PUBLIC COMMENT – None

ANNOUNCEMENTS – Mayor Tome announced that Town Hall will be closed on December 24, 2020 and December 25, 2020 for Christmas. He also announced that Santa Claus will be coming to town on December 24, 2020 – location to be determined.

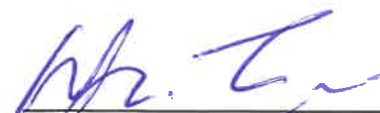
The public meeting was adjourned at 7:42 p.m. The meeting was recorded and audio is available upon request.

Attest:



Vicky Rinkerman, Town Administrator

Approved:



Wayne L. Tome, Sr., Mayor