



**Town of Port Deposit  
Planning Commission Work Session Meeting Minutes  
February 8, 2024**

Chairman Heck called the meeting to order at 6:32p.m.

**PRESENT:** Chairman Heck, Vice-Chair Baron, Commissioner Komisar, Commissioner Bowen, Commissioner Allen, Town Administrator Rinkerman, Councilman Thiele and Project Manager Jamie Kendrick from Mead & Hunt. Via Zoom: Mike Lewis - Mead & Hunt.

**ABSENT:** Council Liaison Berlin

**MINUTES:** Minutes from the January 11, 2024 Work Session Meeting were presented.

Motion was made by Vice-Chair Baron to approve the minutes as presented. Seconded by Commissioner Komisar. Heck – Y, Komisar – Y, Baron – Y, Bowen – Y, Allen – abstain. Motion carried.

**PORT DEPOSIT SUBDIVISION & ZONING ORDINANCE PROPOSED REVISIONS DISCUSSION –**

Project Manager Kendrick provided clarification and discussed various topics to include the procedure and logistics regarding the overlap between subdivision regulations and zoning ordinance, mobile and modular homes and accessory dwelling units, ADA compliance regarding distance between buildings regulations, promenade sidewalk easement, procedure and language for special exceptions and variances, sustainable building practices, historic overlay regulations and procedures.

Motion was made by Chair Heck to adjourn the meeting. Seconded by Commissioner Bowen. All in favor. The meeting was adjourned at 8:40 p.m. Meeting recording available upon request.

Approved:

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Bill Baron, Vice Chair