



**Town of Port Deposit
Town Council Meeting Minutes
Legislative Meeting
December 3, 2019**

CALL TO ORDER

Mayor Tome called the meeting to order at 7:00 p.m.

PRESENT: Mayor Tome, Deputy Mayor Kuhs, Councilman Brown, Councilman Broomell, Councilman Knight, Town Attorney Tom McCarron, and Town Administrator Rinkerman.

ABSENT: Finance Manager Sookiasian

SAFETY TIP OF THE MONTH – Mayor Tome presented the Safety Tip of the Month.

APPROVAL OF MINUTES

Minutes from Town Council November 5, 2019 Legislative Meeting and November 19, 2019 Work Session Meeting were presented. Motion was made by Councilman Brown to approve the minutes as presented. Seconded by Deputy Mayor Kuhs. All in favor. Motion carried unanimously.

PUBLIC COMMENT - None

NEW BUSINESS

Town Administrator Rinkerman presented Resolution 07-2019 – Port Deposit Police Department Rules, Regulations, Policies and Procedures Manual to the Council.

Motion was made by Deputy Mayor Kuhs to approve Resolution 07-2019 – Port Deposit Police Department Rules, Regulations, Policies and Procedures Manual as presented. Seconded by Councilman Brown. Roll call vote: Councilman Brown – Y, Councilman Knight – Y, Deputy Mayor Kuhs – Y, Councilman Broomell – Y. All in favor. Motion carried unanimously.

REPORTS TO COUNCIL

Town Administrator Rinkerman provided the Council with brief financial updates in absence of Finance Manager Sookiasian. Rinkerman also provided updates regarding the Planning Commission relative to the development of Bainbridge, hopes of resurrecting the Chamber of Commerce, and other various projects/grants.

COUNCIL REPORTS

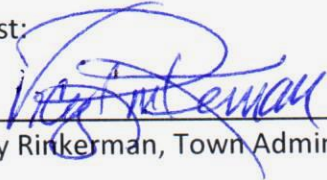
Councilman Brown announced that the MPTC stated in order for Acting Chief of Police to be certified, she must complete a 4 week compliance training. The Public Safety Committee and Town Council will discuss the personnel matter further at a different time in closed session.

PUBLIC COMMENT – None

ANNOUNCEMENTS – Mayor Tome announced that Santa Claus is coming to Town at the tree in the center of town on December 24, 2019. Town Hall is closed December 24 and 25, 2019.

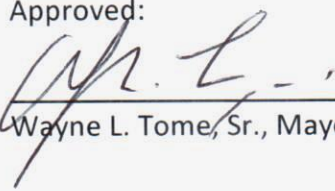
The public meeting was adjourned at 7:23 p.m. The meeting was recorded and audio is available upon request.

Attest:



Vicky Rinkerman, Town Administrator

Approved:



Wayne L. Tome, Sr., Mayor