



**TOWN OF PORT DEPOSIT
TOWN COUNCIL LEGISLATIVE MEETING
April 7, 2026**

MEETING MINUTES

The public was invited to call into the meeting via videoconferencing or audio by phone.

PRESENT: Deputy Mayor Kevin Brown, Councilman Daniel Berlin, Councilman Tom Knight, Councilwoman Randa Thiele, Town Administrator Vicky Rinkerman, Treasurer Patti Gray, Public Works and Code Administrator Dan Jamison.

ABSENT: Mayor Wayne Tome Jr.

CALL TO ORDER

The meeting was called to order by Deputy Mayor Brown at 7:00 p.m.

APPROVAL OF MINUTES

The legislative meeting minutes of March 3, 2026, were presented.

Motion was made by Councilwoman Thiele and seconded by Councilman Berlin to approve the minutes as presented. The motion passed unanimously.

The work session meeting minutes of March 24, 2026, were presented.

Motion was made by Councilwoman Thiele and seconded by Councilman Knight to approve the minutes as presented. The motion passed with one abstention by Councilman Berlin as he was not present for the meeting.

SHERIFF'S OFFICE UPDATE

Cpl. Tyler Price reported that 26 shifts were approved for March, totaling 104 hours, with eight hours unused. Deputies responded to seven calls for service, including parking complaints and road rage incidents. He reported increased traffic citations and warnings, one felony warrant arrest following a traffic stop, and ongoing attention to tractor trailer routing issues near Craigtown Road. He requested Town parking citation books for deputies, and Town staff agreed to provide them. Council also asked for continued monitoring of parking issues on Granite Street and Race Street.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Towson University Research Agreement for Archaeologist: Town Administrator Rinkerman presented the agreement for archaeological monitoring associated with trenching for the new electric line behind the

Gas House. The work is limited to Town property behind the Gas House, with the agreement amount set at \$2,026.

Motion was made by Councilman Berlin and seconded by Councilman Knight to approve the agreement. The motion passed unanimously.

Parking Lot Improvements Proposal AECOM: Town Administrator Rinkerman presented AECOM's proposal for surveying, design, permitting, and bid support for improvements to three Town parking lots at an estimated cost of \$55,530 and an anticipated timeline of approximately six months. Council discussed the proposal and indicated it should be considered during FY27 budget discussions. No motion was made on this item.

REPORTS TO COUNCIL

Public Works and Code Administrator Jamison reported on a stop work order at 22 Race Street, ongoing maintenance and cleanup, sidewalk repairs near D'Lorenzo's and Granite Run Taproom, and efforts to obtain estimates for additional repairs and equipment needs.

Treasurer Gray reported that all accounts were reconciled for March. She noted renewal of the M&T certificate of deposit, interest earnings of \$8,986.84, and that the Town had collected 94.55% of income and spent 73.28% of budgeted funds at nine months into the fiscal year.

Town Administrator Rinkerman reported on Planning Commission actions, public works hiring activity, cyclical tax sale MOU updates with Cecil County, grant-funded boat dock repairs, Gas House electric line bid revisions, delays in the Granite Avenue/Race Street stormwater, and a potential downtown banner grant.

COUNCIL REPORTS

No Council reports were presented.

PUBLIC COMMENT

Zelda Davis commented on the condition of Race Street, including potholes, patching, and concerns regarding restoration work and notification associated with Artesian utility work near 28 Race Street. Staff responded that the larger Granite Avenue and Race Street stormwater project remains in process, that permanent improvements are planned through that project, and that the Town would follow up with Artesian regarding restoration quality and communication.

ANNOUNCEMENTS

A ribbon cutting for Backfin Blues Bar & Grill and Artfully Dunn Creative Studio at 19 and 20 South Main Street will be held on April 9 at 4:30 p.m.

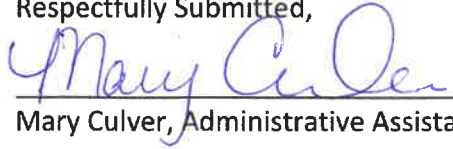
The Planning Commission will meet on Thursday, April 23, at 6:00 p.m. at Town Hall to consider the final site plan for Bainbridge Lot 1A and the wastewater treatment plant expansion.

Port Deposit Clean-Up Day will be held on Saturday, April 25, at the Public Works parking lot, 129 South Main Street, from 9:00 a.m. to 2:00 p.m.

ADJOURNMENT


There being no further business, Deputy Mayor Brown adjourned the meeting at 7:43 p.m.

Respectfully Submitted,



Mary Culver, Administrative Assistant

Approved:



Kevin Brown, Deputy Mayor