



**Town of Port Deposit
Town Council Meeting Minutes
Legislative Meeting
Conference/Video Meeting
June 6, 2023**

The public was invited to call into the meeting via videoconferencing or audio by phone.

CALL TO ORDER

Deputy Mayor Brown called the meeting to order at 7:00 p.m.

PRESENT: In person: Deputy Mayor Brown, Councilman Berlin, Councilman Knight, Councilwoman Thiele, Town Administrator Rinkerman, and PW & Code Administrator Jamison. Via Zoom: Treasurer Sookiasian.

ABSENT: Mayor Tome, Jr.

OATH OF OFFICE – Cecil County Clerk of the Court, Charlene Nortarcola Mayor administered the Oath of Office to Incumbent Kevin Brown for a 4-year term on Town Council and administered the Oath of Office to Randa Thiele for a 4-year term on Town Council.

Mayor Tome, Jr. was sworn into office as Mayor on June 2, 2023 at the County office.

SAFETY TIP OF THE MONTH

Deputy Mayor Brown presented the Safety Tip of the Month to Council.

APPROVAL OF MINUTES

Minutes from the April 4, 2023 Legislative meeting, April 18, 2023 Work Session, May 2, 2023 Legislative Meeting, and May 16, 2023 Work Session meeting were presented.

Motion was made by Councilman Berlin to approve the minutes as presented. Seconded by Councilman Knight. Roll call vote: Knight – abstain from April 4, 2023 meeting due to being absent, Y other 3 meetings presented, Berlin – Y, Thiele – abstain, Brown – Y. Motion carried.

PUBLIC COMMENT – Wayne Tome, Sr. congratulated Deputy Mayor Brown and Councilwoman Thiele on the election. He also added to the safety tip to remind everyone of grill safety.

Member of the audience inquired who has rights/responsibility of the island by Lee's Landing in the river. Discussion ensued on removal of the island, the BDC landfill and retention ponds regarding storm water runoff and the Vannort Drive underpass.

OLD BUSINESS – No old business.

NEW BUSINESS

Resolution 07-2023 – Participation in Circuit Rider Program – Town Administrator Rinkerman presented a circuit rider program to create three (3) shared positions between the town of Charlestown, North East, Perryville, Rising Sun and Port Deposit for 12 hrs. per week for grants.

Motion was made by Councilman Knight to approve Resolution 07-2023 Participation in Circuit Rider Program and allocate \$3,000 for the town's portion. Seconded by Councilwoman Thiele. Roll call: Berlin – Y, Knight – Y, Thiele - Y. Motion carried unanimously.

REPORTS TO COUNCIL

PUBLIC WORKS & CODE – PW & Code Administrator Jamison provided updates to the Council on projects completed and currently in process. He has a meeting with a dealership this week to discuss purchasing a new Public Works truck due to the current condition of the current truck.

TREASURER – Treasurer Sookiasian presented the Treasurer's Report for the month of May. He provided comments regarding revenue and expenses provided in the report. Treasurer Sookiasian stated he has been notified by PNC about possibly getting a return of 4-5% on funding. He will provide an update once more information is provided.

TOWN ADMINISTRATOR – Town Administrator Rinkerman provided various updates to include HAC's approval of repair/restoration of 9 wood windows at 93 N. Main street, Planning Commission discussed the proposed revisions to the Comprehensive plan and will review at the July meeting, Board of Appeals meeting on June 13, 2023 regarding an appeal submitted by Mr. Robert Kline to the town's denial of a 8'X4' permanent illuminated sign to be attached to the building at 75 N. Main Street, housing on the ESRI imaging software, applications submitted for the façade grant to be reviewed, applications received for the public works position, Hopkins Quarry annexation, Conowingo Dam water quality, and the meeting held with Cecil County regarding properties in cyclical tax sale and the anticipation of an offer to be presented to the town to assist with getting the properties out of cyclical tax sale.

COUNCIL REPORTS –

Councilman Knight provided comments on the Army Corp of Engineers flood program tool.

Deputy Mayor Brown commented on the cyclical tax sale properties and his high hopes of the county working with the town.

Councilman Berlin stated there are pot holes on Granite Avenue that need attention. He also mentioned that he has been working with Erica Berge of CCU, regarding a community newsletter and has the template ready to go. He is just looking for a volunteer to help create the newsletter.


PUBLIC COMMENT – Discussion ensued regarding the empty lot 8 S. Main Street. Deputy Mayor Brown advised that the town is in communication with the owner regarding potentially leasing the area for public space/events.

ANNOUNCEMENTS

Public Hearing – FY2024 Budget – June 20, 2023 at 7:00 PM in Town Hall.

The meeting adjourned at 7:56 p.m. Meeting audio is available upon request.

Attest:



Vicky Rinkerman, Town Administrator

Approved:



Kevin Brown, Deputy Mayor