



**Town of Port Deposit
Planning Commission Work Session Meeting Minutes
March 26, 2020**

Chairman Heck called the meeting to order at 7:00 p.m.

PRESENT: Chairman Heck, Vice Chair Davidson, Commissioner Shuman, Town Administrator Rinkerman, Debbie Pfeil – KCI, Jonathan Pohlman
Via Phone Conference: Dan String, Dan Curran, and Commissioner Komisar.

ABSENT: Commissioner Luongo and Council Liaison Brown.

MINUTES - Minutes from the January 29, 2020 Special Meeting and March 12, 2020 Work Session Meeting were presented.

Motion was made by Vice Chair Davidson to approve the minutes from the January 29, 2020 Special Meeting. Seconded by Commissioner Shuman. All in favor. Motion carried unanimously.

Motion was made by Vice Chair Davidson to approve the minutes from the March 12, 2020 Work Session Meeting. Seconded by Commissioner Shuman. All in favor. Motion carried unanimously.

ANNUAL REPORT CALENDER YEAR 2019

The Planning Commission reviewed the Annual Report for the Reporting Year 2019 as required under the Land Use Article to submit to Mr. Dahlstrom of the Maryland Department of Planning. The report showed that was no new activity within the past year.

Motion was made by Vice Chair Davidson to approve Annual Report Calendar Year 2019. Seconded by Commissioner Shuman. All in favor. Motion carried unanimously.

FINAL SITE PLAN REVIEW, APPLICANT – CECIL COUNTY GOVERNMENT, FOR – NEW WASTEWATER TREATMENT PLANT FOR THE TOWN OF PORT DEPOSIT, LOCATION – 170 S. MAIN ST.

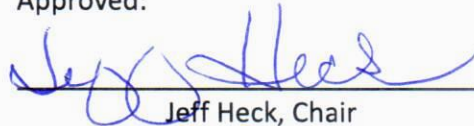
The Planning Commission was presented the Final Site Plan Review for the new Wastewater Treatment Plant for the Town of Port Deposit. Chairman Heck reiterated how the board was provided the final site plan for the Wastewater Treatment Plant that was reviewed by KCI. Revisions have been provided to the site plan as per the review letter from KCI that will be provided in this meeting. Debbie Pfeil from KCI has reviewed the final site plan and provided the Commission a review letter relative to the final site plan.

Debbie Pfeil discussed the revisions stated in the letter in detail with the Commission, Wastewater Treatment Plant Contractor, and members of KCI. Included in the discussion, clarification was made regarding vegetation and buffer requirements to meet the critical area standards, specific approvals needed from outside agencies, and language modifications needed on specific site plan pages. The Commission and contractor agreed that the Planning Commission Chair and Town Administrator would be contacted prior to the installation of the buffer area for further discussion on additional planting along the fence bordering Route 222 and between Marina Park and the site. Additional items discussed were exterior lighting, manhole specifications, and generator details.

Vice Chair Davidson made a motion for approval of the final site plan based on the following contingencies: agreement for further discussion on the buffer area before it is installed with the Planning Commission Chair and Town Administrator; all approvals are obtained from outside agencies, including approval of the critical area buffer plan; and verification will be provided of the changes and modifications to the site plan as stated in the review letter from KCI dated March 31, 2020. Seconded by Chairman Shuman. All in favor. Motion carried unanimously.

Chairman Heck made a motion to adjourn the meeting. Seconded by Vice Chair Davidson. All in favor. The Planning Commission meeting was adjourned at 8:53 p.m. The meeting was recorded and audio is available upon request.

Approved:



Jeff Heck, Chair