



**Town of Port Deposit  
Town Council Meeting Minutes  
Work Session Meeting  
Conference/Video Meeting  
March 19, 2024**

*The public was invited to call into the meeting via videoconferencing or audio by phone.*

**CALL TO ORDER**

Mayor Tome, Jr. called the meeting to order at 7:00 p.m.

**PRESENT:** Mayor Tome, Jr., Deputy Mayor Brown, Councilman Berlin, Town Administrator Rinkerman, Treasurer Gray and PW & Code Administrator Jamison. Via Zoom - Councilwoman Thiele

**ABSENT:** Councilman Knight

**PUBLIC COMMENT** – No public comment.

**OLD BUSINESS**

Public Works Playground Maintenance – PW Administrator Jamison provided 2 estimates to have all 3 parks re-mulched (Rock Run, Dog Park, and Marina Park). The lowest estimate was from Yates Landscaping at \$9,100.

Motion made by Councilman Berlin to proceed with the project with the estimate provided by Yates. Seconded by Deputy Mayor Brown. Roll call vote: Brown- Y, Thiele- Y, Berlin- Y. Motion carried unanimously.

Investment Update – Treasurer Gray provided an update on the three (3) investments that were previously approved by Council, moving \$250,000 in to PNC, APG Federal Credit Union, and Wells Fargo accounts. She has been working with the banks to submit the necessary documents.

ARPA Update – Treasurer Gray stated there is approximately \$49,000 left in ARPA funding and presented three (3) items to use the remaining balance. (1) Planters along S. Main Street where the trees were removed. (2) The remaining balance for the lot line adjustment between Parking lot #1 and 43 S. Main Street and (3) the remaining balance for the stormwater management plan and installation.

Motion made by Deputy Mayor Brown to approve the designations of the remaining ARPA funds to the three (3) projects listed. Seconded by Councilman Berlin. Roll call vote: Brown- Y, Thiele- Y, Berlin- Y. Motion carried unanimously.

**NEW BUSINESS** – No new business.

**COUNCIL REPORTS**

Councilman Berlin provided a copy the town newsletter for the spring and inquired what locations the newsletter is dispersed.

Councilman Berlin mentioned seeing fires over the weekend in Marina Park and inquired about the potential for fire pits, code enforcement or adjustment, and additional hours of operation signs posted. Discussion ensued to the matter in addition to night fishing. More signs will be posted prohibiting fires in Marina Park and CCSO will be asked to police Marina Park when patrolling the town.

Mayor Tome Jr. advised that some properties have smokers/grills on or under their porches and asked for a reminder to be sent to ensure all grills/smokers are at least 15 feet away from their homes.

Councilman Thiele provided information on the annual Rockfish Tournament. A save the date will be added to the spring newsletter and to the Port Deposit Chamber website.

**PUBLIC COMMENT** – No public comment.

### **ANNOUNCEMENTS**

Public Hearings on Comprehensive Amendment to Zoning Ordinance and Map – both meetings held in Town Hall at 7:00 p.m. or available via Zoom. See website for more details.

- o Planning Commission – Thursday, March 28, 2024
- o Council – Tuesday, April 2, 2024

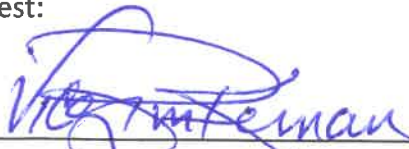
Public Hearings on FY2025 Budget at 7:00 p.m. in Town Hall or via Zoom at 7:00 p.m.

- o Resolution 01-2024 Property Tax Rate and Other Revenue Rates – Tuesday, May 7, 2024
- o Ordinance 2024-03 Fiscal Year 2025 Annual Budget – Tuesday, June 4, 2024

**CLOSED EXECUTIVE SESSION** – Motion made by Deputy Mayor Brown to convene in closed executive session Pursuant to the Annotated Code of Maryland, General Provisions Article, Title 3, Subtitle 3, Section 3-305 (3) to consider the acquisition of real property for a public purpose and matter directly related thereto relative to tax sale properties. Seconded by Councilman Berlin. Roll call vote: Brown- Y, Thiele- Y, Berlin- Y. Motion carried unanimously. Council did not return to open session.

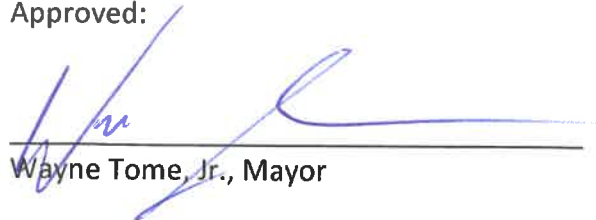
The public meeting adjourned at 7:32 p.m. Meeting audio is available upon request.

Attest:



Vicky Rinkerman, Town Administrator

Approved:



Wayne Tome, Jr., Mayor