



**Town of Port Deposit  
Town Council Meeting Minutes  
Work Session Meeting  
Conference/Video Meeting  
March 21, 2023**

*The public was invited to call into the meeting via videoconferencing or audio by phone.*

**CLOSED EXECUTIVE SESSION** – At the March 7, 2023 Council meeting, motion was made by Councilman Knight, seconded by Councilman Tome, Jr., to convene in closed executive session at 7:45 p.m., pursuant to the Annotated Code of Maryland, General Provisions Article, Title 3, Subtitle 3, Section 3-305 (7) to consult with counsel to obtain legal advice on a legal matter relative to the Bainbridge property. ROLL CALL VOTE: Mayor Kuhs – Y, Councilman Berlin – Y, Councilman Knight – Y and Councilman Tome, Jr. – Y.

**PRESENT:** Mayor Kuhs, Councilman Berlin, Councilman Knight via Zoom, Councilman Tome, Jr., Town Counsel Tom McCarron, and Town Administrator Rinkerman.

**ABSENT:** Deputy Mayor Brown.

The Council discussed the legal authority for annexation of a thirty-four-acre area of the Bainbridge property with Counsel McCarron. The Closed Executive Session meeting was adjourned at 8:00 p.m. and Council did not return to open session.

**CALL TO ORDER**

Mayor Kuhs called the meeting to order at 7:00 p.m.

**PRESENT:** In person: Mayor Kuhs, Deputy Mayor Brown, and Town Administrator Rinkerman. Via Zoom: Councilman Berlin, Councilman Knight, Councilman Tome, Jr.

**PUBLIC COMMENT** – No public comment.

**INTRODUCTION ANNEXATION RESOLUTION – HOPKINS QUARRY PROPERTY** – Town Administrator Rinkerman introduced Annexation Resolution No. 04-2023, a resolution to enlarge the corporate boundaries of the town by annexation of 33 acres consisting of 3 parcels, Part A – 0.6875, Part B – 29.4130, and Part C – 3.6771, on Liberty Grove Road and Susquehanna River Road, in the seventh election district of Cecil County, also known as Hopkins Quarry. The Planning Commission will review the Resolution for Consideration and Recommendation on April 27, 2023, followed by Public Hearing and final consideration and adoption by Town Council on June 20, 2023.

Motion made by Deputy Mayor Brown to send the annexation proposal for the Hopkins Quarry property to the Port Deposit Planning Commission. Seconded by Councilman Knight. Roll call vote: Tome – Y, Berlin – Y, Knight – Y, Brown – Y. Motion carried unanimously.

**OLD BUSINESS** – No old business.

**NEW BUSINESS**

Planning Commission Calendar Year 2022 Annual Report – Town Administrator Rinkerman presented the Planning Commission Calendar Year 2022 Annual Report required by the Maryland Department of Planning to report and new residential permits issued. Zero (0) new residential permits were issued within the Town of Port Deposit for 2022.

Candidates Certified for FY 2023 Election – Town Administrator Rinkerman provided the public notice that was published in the Cecil Whig. On March 15, 2023, the Board of Supervisor of Elections certified that six (6) residents filed for a Petition for Elected Office and a Financial Disclosure Statement for Mayor, and two (2) of the four (4) seats for Council. The Board certified that Wayne Tome, Jr. and Robert Kline met the requirements to run for Mayor, in addition to Incumbent Kevin Brown, Randa Thiele, Daniel Guercio, and Gwendolyn Campbell for Council.

**COUNCIL REPORTS** – Mayor Kuhs reflected on his time spent serving on Town Boards, Council, and as Mayor. He discussed his proposal to continue parking enforcement in Marina Park.

**PUBLIC COMMENT** – Erica Berge, President of Community Connecting Us (CCU) announced that they will be hosting a Meet the Candidate event at CCU on April 13, 2023.

Daniel Guercio inquired about the surveyors in town.

**ANNOUNCEMENTS** –


Election Update – Election Board Certified Candidates for FY 2023 Election on March 15, 2023. Last day to register to vote is April 9, 2023 (PD Code Section 2-3.1). Deadline to pick up or have an Absentee Ballot Application emailed to you is April 18, 2023. Absentee ballot due at Town Hall, 64 S. Main Street by 4:30 p.m. on Election Day, May 9, 2023. Call Town Hall at 410.378.2121 for more information.

The meeting adjourned at 7:22 p.m. Audio recording is available upon request.

Attest:

  
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Vicky Rinkerman, Town Administrator

Approved:

  
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Robert A. Kuhs, Mayor