



**Town of Port Deposit
Town Council Meeting Minutes
Legislative Meeting
September 4, 2018**

CALL TO ORDER

Mayor Tome called the meeting to order at 7:00 p.m.

PRESENT: Mayor Tome, Deputy Mayor Kuhs, Councilman Broomell, Councilman Brown, Councilman Knight, Legal Counsel Joseph Herring, Town Administrator Rinkerman and Finance Manager Sookiasian.

ABSENT: Councilwoman Rodgers and Councilman Haines.

SAFETY TIP - Mayor Tome presented the safety tip of the month.

APPROVAL OF MINUTES - Minutes from the August 21, 2018 Work Session Meeting were presented for approval.

Motion was made by Deputy Mayor Kuhs to approve the minutes as presented, seconded by Councilman Knight. Councilman Brown – abstained. All in favor, motion carried unanimously.

PUBLIC COMMENT – Jeff Heck from Newport Landing questioned the town's position on the bulkhead. Counsel Herring stated that a letter went out to Newport Landing and the responsible parties were addressed in the letter. His research determined that the town owns a pedestrian easement for the promenade only.

PUBLIC HEARING - USDA Storm Water Improvements to Granite Avenue and Race Street (Hearing was advertised in Cecil Whig on 8/8/18) – Town Administrator Rinkerman reviewed the proposed project, timeline and potential contracts and agreements. No public comment was provided.

OLD BUSINESS – NONE

NEW BUSINESS

Resolution 06-2018 – Official Zoning Map – Town Administrator Rinkerman advised that this Resolution corrects two boundary line errors on the previous map.

Motion was made by Councilman Brown to adopt Resolution 06-2018 as presented, seconded by Councilman Knight. Councilman Brown – Yes, Councilman Knight –Yes, Deputy Mayor Kuhs – Yes, Councilman Broomell – Yes. All in favor, motion carried unanimously.

REPORTS TO COUNCIL

Finance Manager – Finance Manager Sookiasian recommended changing the Budget Committee to the Finance Committee to address specific financial issues in a timely matter. Discussion ensued

regarding the end of year June financial report. He provided an update on the FY2019 budget forecast, capital expenses, and capital projects.

Discussion ensued regarding the vehicle camera project for cameras in the center of town. Council concurred to purchase five cameras as per the proposal and to apply for additional cameras through the VLT Grant Program next year. Counsel Herring advised that the camera proposal does not fall under statutory regulations. Motion was made by Councilman Knight to fund the camera project as presented, seconded by Deputy Mayor Kuhs. Councilman Brown – Yes, Councilman Knight – Yes, Deputy Mayor Kuhs – Yes, Councilman Broomell – Yes. All in favor, motion carried unanimously.

Town Administrator Report – Town Administrator Rinkerman provided project and grant updates.

COUNCIL REPORTS – Councilman Brown provided the Council a draft of the Public Safety Committee Bylaws for review. The Public Safety Committee supports the camera purchase and is continuing discussion on a town police department.

PUBLIC COMMENT – Town Resident Carol Hopkins and Mr. Owens provided public comment.

ANNOUNCEMENTS

The Water Witch Fire Company is considering doing the Halloween Trunk or Treat event.

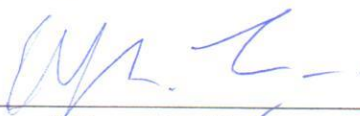
The meeting was recorded and audio is available upon request.

Attest:



Vicky Rinkerman, Town Administrator

Approved:



Wayne L. Tome, Sr., Mayor