



**Town of Port Deposit
Town Council Meeting Minutes
Work Session Meeting
Conference/Video Meeting
April 20, 2021**

The public was invited to call into the meeting via videoconferencing or audio by phone.

CALL TO ORDER

Mayor Kuhs called the meeting to order at 7:00 p.m.

PRESENT: In person: Mayor Kuhs, Deputy Mayor Brown, Councilman Baron, Councilman Broomell, Town Administrator Rinkerman, and Finance Manager Sookiasian. Via Zoom: Councilman Knight

ABSENT: None

APPROVAL OF MINUTES

Meeting Minutes from Town Council March 2, 2021 Legislative Meeting and March 16, 2021 Work Session Meeting were presented.

Motion was made by Councilman Baron to approve the minutes with the addition of Councilman Baron's attendance to the minutes. Seconded by Councilman Broomell. All in favor. Motion carried.

PUBLIC COMMENT – No public comment.

PRESENTATION OF MAYOR'S BUDGET – Finance Manager Sookiasian presented Draft IV of the Mayor's Budget for FY 2022 and discussed the notes provided to the Council. This included details regarding the utility tax rate, property tax rate, local income tax, highway user revenue, grant revenue, police grant and additional revenue/expenses. Town Council will adopt the discussed revenue figures through resolution at the May 4, 2021 Town Council Meeting. A public hearing for the FY 2022 budget will be held on May 18, 2021, which will then be adopted by ordinance at the June 1, 2021 Town Council Meeting.

PUBLIC HEARING

Ordinance 2021-02 – Amendment to the Port Deposit Code, Chapter V Public Conduct, Section 5-5.7 Certain Actions and Conducts Prohibited to amend the firearms regulation in a public park or recreation area.

No public comment.

Adoption of Ordinance scheduled for May 4, 2021

OLD BUSINESS

Adoption Ordinance and Resolution 2021-01 – a curative Ordinance and Resolution affirming Ordinances and Town Council Resolutions passed since the May, 2019 Election with less than four (4) Council members present and voting in the affirmative.

Motion was made by Deputy Mayor Brown to approve Ordinance and Resolution 2021-01. Seconded by Councilman Baron. All in favor. Motion carried unanimously.

Adoption Resolution 05-2021 – Approving of Seasonal Outdoor Dining Permit for Lee’s Landing Dock Bar with additional conditions.

Town Administrator Rinkerman and Deputy Mayor Brown explained that because of the public easement the town has on the promenade, the Resolution provides conditions for the approval of seasonal outdoor dining for Lee’s Landing Dock Bar.

Motion was made by Deputy Mayor Brown to approve Resolution 05-2021. Seconded by Councilman Broomell. All in favor. Motion carried unanimously.

Appointment to Historic Area Commission – recommendation to re-appoint Martha Barchowsky for a 3-year term to expire 2024.

Motion was made by Councilman Broomell to re-appoint Martha Barchowsky to the Historic Area Commission for a 3-year term to expire in 2024. Seconded by Councilman Baron. All in favor. Motion carried unanimously.

Conrad Dedication Plaque Update – Town Administrator Rinkerman stated that through conversation with Diane Conrad, a dedication ceremony is tentatively set for May 20, 2021 at 2:00 pm. A final date and time will be provided.

NEW BUSINESS

Introduction Ordinance 2021-04 – Amendment to Zoning Code, Article XI, Section 211 Occasional Festivals, Event of Public Interest or Special Events, Seasonal Business and/or Use to impose additional conditions by Resolution on the issuance of a particular seasonal use permit – Town Administrator Rinkerman presented Ordinance 2021-04 as recommended by Counsel McCarron to allow the town to impose additional conditions by Resolution on the issuance of seasonal use permits on a case by case basis.

Camera Project Phase III – Finance Manager Sookiasian explained that the Camera Project Phase III has been approved by the Public Safety Committee and provided details of the project regarding placement and expenses. Finance Manager Sookiasian suggested using prior year’s savings and the surplus funding from Public Safety for the project.

Motion was made by Councilman Knight to approve Phase III of the Camera Project. Seconded by Deputy Mayor Brown. Deputy Mayor Brown voiced his approval to use the surplus money from the Public Safety funding. All in favor. Motion carried unanimously.

COUNCIL REPORTS – Deputy Mayor Brown informed the Council that there has been a request for a Fairy Fire Bike Ride through town and has informed the individual to contact Town Administrator Rinkerman for further discussion and completion of an event permit.

PUBLIC COMMENT – John Vontran from Lee’s Landing Dock Bar stated if there is anything he can do to help

the community, to let him know.

ANNOUNCEMENTS – Public Hearing on Ordinance 2021-04 scheduled for May 4, 2021 at 7:00 p.m.

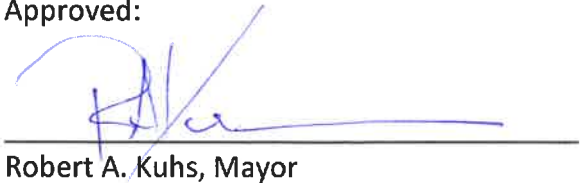
The public meeting was adjourned at 7:37 p.m. The meeting was recorded and audio is available upon request.

Attest:



Vicky Rinkerman, Town Administrator

Approved:



Robert A. Kuhs, Mayor