



**Town of Port Deposit  
Public Safety Committee Meeting Minutes  
September 1, 2020**

**CALL TO ORDER** - Chairman Brown called the meeting to order at 6:02 p.m.

**PRESENT** - Chairman Brown, Councilman Knight, Chief of Police Smith, Town Administrator Rinkerman, and Water Witch Fire Co. Chief Andy Bannon.

**ABSENT** – Deputy Mayor Kuhs

**APPROVAL OF MINUTES** – The committee reviewed the minutes from the November 19, 2019 and December 3, 2019 Public Safety Committee Meeting.

Motion was made by Councilman Knight to approve the minutes as presented. Seconded by Chairman Brown. All in favor. Motion carried unanimously.

**DRAFT MOU WITH BAINBRIDGE DEVELOPMENT CORPORATION** – Chief of Police Smith stated she was approached by the Bainbridge Development Corporation (BDC) to potentially patrol the Bainbridge property 4 hours a week and have the town bill them monthly. The Town of Port Deposit's Legal Counsel helped to draft a MOU which includes the Chief's salary and overhead cost including FICA, unemployment, medical, and workers compensation. The draft MOU will be presented to the BDC for any edits/changes and proceed to Town Council's review.

Chairman Brown suggested that the MOU be annual and represented in the annual budget.

**CHIEF'S REPORT** – Chief of Police Smith provided the committee with the monthly Chief's Report. Included were local incidents, calls for service completed and the Cecil County crime statistics.

Chief of Police Smith informed the Committee that the MOU for truck enforcement within town has not yet been completed. Chief Smith stated that she would email the Captain directly for an updated status. The committee discussed in more detail the issue of tractor trailers driving illegally through town.

Water Witch Fire Co. Chief Bannon discussed Artesian Water's recent/frequent water shut-off and the effect it has within the fire company and the tanker trucks. Chief Bannon updated the Committee on the fire response plan of action.

Meeting was adjourned at 6:42 p.m. The meeting was recorded and audio is available upon request.

Approved:

Kevin Brown, Chairman