



**Town of Port Deposit
Town Council Meeting Minutes
Legislative Meeting
Conference/Video Meeting
September 6, 2022**

The public was invited to call into the meeting via videoconferencing or audio by phone.

CALL TO ORDER

called the meeting to order at 7:00 p.m.

PRESENT: In person: Deputy Mayor Brown, Councilman Berlin, Councilman Tome, Jr. and Town Administrator Rinkerman. Via Zoom: Councilman Knight and Treasurer Sookiasian.

ABSENT: Mayor Kuhs

SAFETY TIP OF THE MONTH

Deputy Mayor Brown presented the Safety Tip of the Month to Council.

APPROVAL OF MINUTES

Approval of the minutes from the August 2, 2022 Legislative meeting and August 16, 2022 Work Session Meeting were postponed.

PUBLIC COMMENT – Richard Labhart expressed his frustration regarding the Bainbridge Development construction taking place at night and the hardships that it creates for his family and farm animals since the farm is adjacent to the Bainbridge property. Mr. Labhart provided details regarding the amount of dust, loud noises, lights, traffic, and the stress that it creates. He has contacted the Bainbridge Development Corporation regarding the issues but states that nothing has improved. Mr. Labhart explained that he also has an issue with trucks driving through Fine Road and down his lane, and individuals attempting to get to Bainbridge, parking or trespassing through his property.

Discussion ensued regarding inaccurate decibel readings along the property line, ways to reduce the light and noise, and the duration of the night construction on the lot closest to the farm.

OLD BUSINESS

Netter's Alley Update – Town Administrator Rinkerman provided updates on the issues that have been occurring at Netter's Alley. Deputy Mayor Brown would like more discussion on the matter and would like to consider the installation of bollards. He directed staff to proceed with obtaining an estimate.

ARPA Update - Treasurer Sookiasian provided updates on the current project list and inquired about the Council's top priorities.

Camera Update- Treasurer Sookiasian provided an update and estimates on the camera project. The project will be submitted for the VLT grant.

Speed Radar signs - Treasurer Sookiasian provided a comparison on speed radar signs given the estimates submitted for solar powered, A/C powered, and battery powered units.

NEW BUSINESS

Parking Lot 1 Drainage - Town Administrator Rinkerman discussed the drainage issues in Parking Lot 1. After a hard rain, the parking lot does not drain on the west side. Discussion ensued regarding the boundary line with the adjacent property and ways to correct this drainage issue.

Hopkins Quarry Metes and Bounds Survey - Town Administrator Rinkerman presented an estimate on the metes and bounds survey required to annex a portion of the property.

Motion was made by Councilman Tome, Jr. to move forward with the survey. Seconded by Councilman Berlin. Roll call vote: Berlin – Y, Tome – Y, Knight – Y. All in favor. Motion carried unanimously.

Hopkins Quarry Master Plan Recommendation for Award – Town Administrator Rinkerman reviewed the responses from various companies to the RFP for the Hopkins Quarry Master Plan. She advised that the staff from the Lower Susquehanna Heritage Greenway also reviewed the submissions. The recommendation is to award the contract to Lardner/Klein Landscape Architects for \$49,799.00

Motion was made by Councilman Tome, Jr. to award Lardner/Klein Landscape Architects the contract for the Hopkins Quarry Master Recreational Plan. Seconded by Councilman Knight. Roll call vote: Berlin – Y, Tome – Y, Knight – Y. All in favor. Motion carried unanimously.

Marina Park RFP for Phase I – Town Administrator Rinkerman discussed Phase I projects for the Marina Park improvement RFP to include relocating the boat launch and adding an additional launch, repairing and replacing portions of the concrete retaining wall, and making a final decision on recreational amenities to include on the south end of the park. The proposed improvements were part of the Master Waterfront Plan.

Council concurred to proceed with the RFP for Phase I of the Marina Park improvements.

Port Deposit Pirate Takeover Event Update – Town Administrator Rinkerman advised the Council that the event will be held in Marina Park September 17 and 18, 2022.

REPORTS TO COUNCIL

TREASURER – Treasurer Sookiasian presented the Treasurer’s Report for the month of August. He provided comments regarding revenue and expenses provided in the report. He suggested that the Council consider approving all Council members to be authorized to sign checks due to schedules and availability of the members.

TOWN ADMINISTRATOR – Town Administrator Rinkerman reported that HAC approved the window replacement application submitted by the property owner at 35 S. Main Street; and no Planning Commission meeting was held in August. She reported that the deadline to submit an application for the Public Works and Code Enforcement Administrator position is September 8, 2022.

COUNCIL REPORTS

Councilman Tome, Jr. stated that staff should act on installation of a new light at the boat launch immediately.

Council concurred to proceed with the paperwork to authorize all Council members to be able to sign checks.

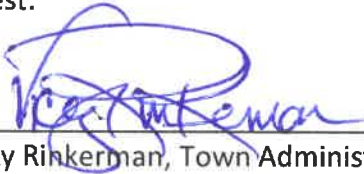
PUBLIC COMMENT

ANNOUNCEMENTS

Port Deposit Pirate Takeover Event – Saturday and Sunday, September 17 and 18, 2022 in Marina Park.

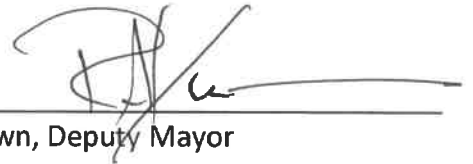
The meeting adjourned at 8:35 p.m.

Attest:



Vicky Rinkerman, Town Administrator

Approved:



Kevin Brown, Deputy Mayor