



**Town of Port Deposit  
Town Council Meeting Minutes  
Legislative Meeting  
Conference/Video Meeting  
May 5, 2020**

*This meeting was held via videoconferencing and by audio. The public was invited to call into the meeting via videoconferencing or audio by phone.*

**CALL TO ORDER**

Mayor Tome called the meeting to order at 7:00 p.m.

**PRESENT:** Mayor Tome, Deputy Mayor Kuhs, Councilman Broomell, Councilman Knight, Councilman Brown, Town Administrator Rinkerman, Finance Manager Sookiasian, and Acting Chief of Police Smith.

**ABSENT:** None

**SAFETY TIP OF THE MONTH** – Mayor Tome presented the Safety Tip of the Month to Council.

**APPROVAL OF MINUTES**

Meeting Minutes from Town Council April 21, 2020 Work Session Meeting were presented.

Motion was made by Deputy Mayor Kuhs to approve the minutes as presented. Seconded by Councilman Brown. All in favor. Motion carried unanimously.

**PUBLIC HEARING**

**RESOLUTION 04-2020** – Tax Rates and Other Revenue Rates for FY 2021 Budget

Introduction of Resolution - Finance Manager Sookiasian provided overview regarding the tax rate and other revenue rates for FY2021 Budget.

Public Comment– None

Discussion and consideration by Council - Motion was made by Councilman Brown to approve Resolution 04-2020. Seconded by Councilman Broomell. Roll call vote: Councilman Brown – Y, Deputy Mayor Kuhs – Y, Councilman Broomell – Y, Councilman Knight – Y. All in favor. Motion carried.

**PUBLIC COMMENT** - None

**OLD BUSINESS**

USDA Stormwater Project for Granite Avenue and Race Street – Town Administrator Rinkerman provided the Council with updates regarding the Stormwater Project and details on the loan. USDA Loan Officer, Terry Fearins introduced herself to the Council and made herself available to answer any additional questions that the Council may have. She also discussed revisiting funding for Town Hall to become ADA compliant.

Motion was made by Councilman Broomell to approve USDA Stormwater Project for Granite Avenue and Race Street as presented. Seconded by Councilman Brown. Roll call vote: Councilman Broomell – Y, Councilman Brown – Y, Deputy Mayor Kuhs – Y, Councilman Knight – Y.

AECOM Agreement – Counsel McCarron updated the Council that AECOM had denied his suggestion to the contract with the Town. He explained why he had made the suggestion to AECOM and he understands why AECOM did not accept the obligation. He suggested that the Town still continue with the AECOM agreement that was originally proposed. The Council agreed to continue with the AECOM Agreement that was originally proposed.

Façade Improvement Program Application Release – Town Administrator Rinkerman announced that the Façade Improvement Program Application will be released on Monday April, 27 2020 for town residents to apply. The application and guidelines will be posted on the town’s media websites and hard copies will be available at Town Hall. Applications will be due June 1, 2020.

**NEW BUSINESS** – None

**REPORTS TO COUNCIL**

Finance Manager Sookiasian provided the Council with financial reports and updates for the month of April, the effects of COVID-19 thus far. He also brought up the idea of accepting credit card payment to the Council.

Acting Chief of Police Smith provided the Council with an update on her compliance training and memorandum with CCSO for truck enforcement.

Town Administrator Rinkerman provided the Council with updates regarding various meetings, grants and projects.


**COUNCIL REPORTS** – Deputy Mayor Kuhs asked the chances of opening the boat ramp. Discussion ensued regarding the emergency response to COVID-19.

**PUBLIC COMMENT** – None

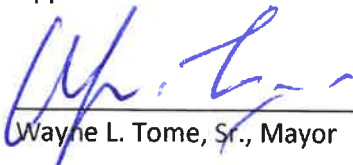
**ANNOUNCEMENTS** – None

The public meeting was adjourned at 7:30 p.m. The meeting was recorded and audio is available upon request.

Attest:

  
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Vicky Rinkerman, Town Administrator

Approved:

  
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Wayne L. Tome, Sr., Mayor