



**Town of Port Deposit
Town Council Meeting Minutes
Work Session Meeting
August 21, 2018**

CALL TO ORDER

Mayor Tome called the meeting to order at 7:00 p.m. Mayor Tome advised that the rain has impacted some areas of the cliff causing trees to fall.

PRESENT: Mayor Tome, Deputy Mayor Kuhs, Councilman Broomell, Councilman Haines, Councilman Knight, Counsel Herring, and Town Administrator Rinkerman

ABSENT: Councilman Brown and Councilwoman Rodgers.

APPROVAL OF MINUTES

May 15, 2018 Work Session Meeting
June 5, 2018 Legislative Meeting
June 19, 2018 Work Session Meeting
July 17, 2018 Work Session Meeting

Motion was made by Councilman Kuhs, seconded by Councilman Knight, to approve the minutes for the meetings, as presented. Motion carried. Councilman Knight abstained from the July 17th meeting and Councilman Haines abstained.

PROJECT UPDATE

SHA Stormdrain Project – Tom Revelle, SHA, Assistant District Engineer, provided the Council an update on the project. He stated that the project was cancelled for convenience due to the time it is taking to complete the re-design. SHA is working with Norfolk Southern officials and is in the process of acquiring additional right-of-ways and easements. They will be doing more boring samples, test bits, and ground radar to expedite the construction of the project. The project will need to be advertised and re-bid. The funding will need to be reallocated for the project. He advised town officials to contact SHA officials in support of completing this project.

Mayor Tome requested that SHA repair several areas throughout town that were damaged from the initial work done, as well as patching other areas and cleaning out the existing inlet drains and pipes.

Discussion ensued regarding the project timeline, lease agreements with Pessoa construction, and use of the second floor office in Town Hall.

PUBLIC COMMENT –no public comment.

OLD BUSINESS – no old business.

NEW BUSINESS

Bainbridge Development Corporation Appointment – Mayor Tome recommended the Town request the County Executive appoint former Delegate David Rudolph to the Bainbridge Development Corporation as the town representative.

Motion was made by Councilman Knight, seconded by Councilman Kuhs, to support the recommendation to request the appointment of former Delegate David Rudolph to the BDC Board. Roll call vote: Deputy Mayor Kuhs - Y, Councilman Broomell - Y, Councilman Haines – Y, and Councilman Knight – M. Motion carried unanimously.

COUNCIL REPORTS

Councilman Knight requested that Council consider purchasing five cameras, two license plate cameras, and three monitoring cameras, for the center of town. The cameras would be placed on the town's light poles.

Counsel Herring advised that he will need to review the statutory regulations regarding cameras to ensure the town is in compliance with reporting requirements and policies.

Discussion ensued regarding additional policies and processes needed for data storage and access to the data.

Council concurred to authorize staff to proceed with the purchase of five cameras and for Counsel Herring to provide information on statutory regulations and required policies and reporting.

PUBLIC COMMENT – no public comment.

ANNOUNCEMENTS

Annual Bainbridge Day – September 16, 2018 – 12:00 noon at the Bainbridge Museum

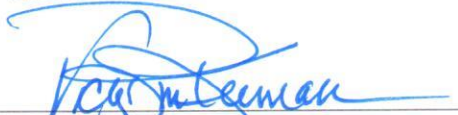
EXECUTIVE CLOSED SESSION – Motion made by Council Knight, seconded by Councilman Haines, for Council to convene in closed executive session pursuant to the Annotated Code of Maryland, General Provisions Article, Title 3, Subtitle 3, Section 3-305 (b) (7) to consult with counsel to obtain legal advice on a legal matter relative to property; and (8) to consult with staff, consultants, or other individuals about pending or potential litigation. Motion carried unanimously. Council will not return to open session.

ADJOURNMENT

The executive closed session and the meeting was adjourned at 8:30 p.m.

The meeting was recorded and audio is available upon request.

Attest:



Vicky Rinkerman, Town Administrator

Approved:



Wayne L. Tome, Sr., Mayor