



**Town of Port Deposit
Town Council Meeting Minutes
Work Session Meeting
Conference/Video Meeting
September 15, 2020**

The public was invited to call into the meeting via videoconferencing or audio by phone.

CALL TO ORDER

Mayor Tome called the meeting to order at 7:00 p.m.

PRESENT: Mayor Tome, Deputy Mayor Kuhs, Councilman Broomell, Councilman Brown, Town Administrator Rinkerman, and Finance Manager Sookiasian.

ABSENT: Councilman Knight

PUBLIC COMMENT – None

OLD BUSINESS

Update on Rice Tot Lot Dog Park Project – Town Administrator Rinkerman provided an update on the Rice Tot Lot Dog Park project and Cecil Cares Day. She informed Council that the fence will be removed in order to have better access to the property and for easier clean-up.

USDA Project Update – Town Administrator Rinkerman discussed the meeting held with the town's USDA Loan Officer and announced they are anticipating the CBDG awards to be announced July 2021. Rinkerman stated that if the town pursues with construction plans and is "shovel ready", the town will stand a better chance at receiving the grant. If the construction plans are completed and the Town of Port Deposit does not receive the grant, the USDA will reexamine the project in order to help ensure completion.

Street Light Request – South Main Street – Finance Manager Sookiasian re-visited the request for a streetlight to be placed outside the Carriage House on South Main Street due to the parking lot and area being extremely dark and for safety measures. Councilman Knight submitted by email the concern of light shining into nearby homes and suggested asking potentially affected neighbors. Deputy Mayor Kuhs commented on the street light by his residence and stated the light is noticeable through the window but is not intrusive.

Motion was made by Councilman Broomell to approve the installation of a street light unless there are a significant number of neighbors who object. Seconded by Councilman Brown. All in favor. Motion carried unanimously.

NEW BUSINESS

Introduction of Ordinance 2020-07 – Amendment to the Port Deposit Zoning Code, Article XI Supplemental Use Regulations, Section 175 Table of Permissible Uses and Section 178 Camp and

Recreational Vehicle Park – Town Administrator Rinkerman presented Ordinance 2020-07 to the Council as it is recommended by the Planning Commission subsequent to their approval of Resolution 07-2020 at the August 27, 2020 Public Hearing.

Introduction of Ordinance 2020-08 – Amendment to the Port Deposit Zoning Code, Article XI Supplemental Use Regulations, Section 211 Festivals, Events of Public Interest or Special Events, Occasional Outdoor - Town Administrator Rinkerman presented Ordinance 2020-07 to the Council as it is recommended by the Planning Commission subsequent to their approval of Resolution 08-2020 at the August 27, 2020 Public Hearing. Discussion ensued regarding the amendments and Rinkerman additionally clarified that the amendments would help the town to successfully initiate seasonal business and/or use.

Rinkerman asked the Council to further review Ordinance 2020-07 and 2020-08 prior to the Public Hearing to be held on October 6, 2020.

Census 2020 – Town Administrator Rinkerman announced that Census 2020 representative Elisabeth Ortiz will be holding a Public Outreach event on Saturday, September 19, 2020 in efforts to receive additional Census 2020 responses.

Community Legacy Grant – Town Administrator Rinkerman announced that the Community Legacy Grant application has just been released which the town will apply for in order to use for the town's Façade Improvement Grant. Rinkerman advised that the Façade Improvement Grant applications are sent to members of the Cecil County Historical Society who grade each application on a point system. She asked the Council if she should make the suggestion to re-evaluate the point structure for commercial and non-residential applicants and the possibility for them to "buy back" points they lose by making a 50% match. The Council was in favor of the suggestion and directed Rinkerman to pursue further.

COUNCIL REPORTS – None

PUBLIC COMMENT – None


ANNOUNCEMENTS – None

The public meeting was adjourned at 7:33 p.m. The meeting was recorded and audio is available upon request.

Attest:



Vicky Rinkerman, Town Administrator

Approved:


Wayne L. Tome, Sr., Mayor