



**Town of Port Deposit  
Town Council Meeting Minutes  
Work Session Meeting  
Conference/Video Meeting  
April 18, 2023**

*The public was invited to call into the meeting via videoconferencing or audio by phone.*

**CALL TO ORDER**

Mayor Kuhs called the meeting to order at 7:00 p.m.

**PRESENT:** Mayor Kuhs, Deputy Mayor Brown, and Town Administrator Rinkerman. Zoom: Councilman Knight and Councilman Tome, Jr.

**ABSENT:** Councilman Berlin & Treasurer Sookiasian.

**PUBLIC COMMENT** – No public comment.

**OLD BUSINESS**

Landscaping Main Street – Town Administrator Rinkerman advised she will be meeting with a project forester from Maryland Department of the Environment about the landscaping/tree replacement on Main Street. The project forester stated that there is a tree initiative taking place and the town may be eligible for a MDOT grant to cover the cost of the trees and assist with selecting the best tree species. At this point in time the town is contemplating a eastern red bud tree or paw paw tree. Councilman Knight stated he has some paw paw trees and has offered to donate them to the town.

Citation Proposal – Discussion on Mayor Kuhs proposal to continue parking enforcement in Marina Park was tabled to the next meeting.

**NEW BUSINESS**

Seasonal Business Use Permit Update - Town Administrator Rinkerman stated that she has approved the seasonal business use permit applications submitted by Granite Run Taproom and Clarks Fried Fish. She has received applications from Lee’s Landing Dock Bar, Hustling Dummies, LLC., and Cool Beans that are under review, and is anticipating an application to be submitted by Wicked Woodworks.

Railroad Crossing Closures for new rail installation - Town Administrator Rinkerman received an email from Norfolk Southern Track Supervisor, Joe Turjanica that sometime between late May and early June the railroad crossings will be closed to install a new rail. Town Administrator Rinkerman stressed to Norfolk Southern that she will need to advise the public in advance.

Law Enforcement and Policing Needs Assessment Draft - Deputy Mayor Brown presented a draft RFP for a law enforcement and policing needs assessment. This is a result from discussions back in November/December about determining the level of enforcement needed within town.

Mayor Kuhs provided comments regarding the MOU with MDTA Truck enforcement. Town Administrator Rinkerman will follow up on the status of the MOU.

Councilman Knight asked where the RFP would be posted/shared in order to ensure it reached the desired audience.

**COUNCIL REPORTS** – Deputy Mayor Brown provided photographs and stated that the trash dumpsters at Lee’s Landing Dock Bar has been a continuous problem and is an extreme health risk. Town Administrator Rinkerman sent a certified letter to Lee’s Landing providing them 30 days to comply and will implement fines if not corrected.

Deputy Mayor Brown stated that motorcycles are parking in front of the restaurant, blocking traffic and creating a safety hazard. Councilman Tome, Jr. recommends emailing the photos to the State Fire Marshall in regards to the situation.

**PUBLIC COMMENT** – Daniel Guercio states that he believes the truck traffic through town has slowed down but it is still an issue. He agrees that something needs to be done in regards to the trash at Lee’s Landing Dock Bar.

**ANNOUNCEMENTS** –

Election Update: Deadline to pick up or have an Absentee Ballot Application emailed to you is April 18, 2023. Absentee ballot due at Town Hall, 64 S. Main Street by 4:30 p.m. on Election Day, May 9, 2023. Election Day is May 9, 2023 at Water Witch Fire Company, 15 N. Main Street. Poll is open from 12:00 p.m. to 8:00 p.m. Call Town Hall at 410.378.2121 for more information.

River Sweep Event – Saturday, April 27, 2022 in Marina Park – 8:30 a.m. to 12:00 p.m. Lunch is provided. Register at UpperBayTrails.com or call 410.457.2482. Sponsored by Lower Susquehanna Heritage Greenway. Sign up day of the event.

**CLOSED EXECUTIVE SESSION** – Motion was made by Deputy Mayor Brown to convene in closed executive session pursuant to the Annotated Code of Maryland, General Provisions Article, Title 3, Subtitle 3, Section 3-305 (1) to discuss a personnel matter relative to appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affects one or more specific individuals relative to the Public Works Department. Seconded by Councilman Tome, Jr. Roll call – Brown-Y, Knight-Y, Tome, Jr.-Y. All in favor. Motion carried unanimously. Council did not return to open session.

The meeting adjourned at 7:35 p.m. Audio recording is available upon request.

Attest:



Vicky Rinkerman, Town Administrator

Approved:



Wayne Tome, Jr., Mayor