



**Town of Port Deposit
Town Council Meeting Minutes
Legislative Meeting
Conference/Video Meeting
September 1, 2020**

The public was invited to call into the meeting via videoconferencing or audio by phone.

CALL TO ORDER

Mayor Tome called the meeting to order at 7:00 p.m.

PRESENT: Mayor Tome, Councilman Broomell, Councilman Knight, Councilman Brown, Town Administrator Rinkerman, Finance Manager Sookiasian, Chief of Police Smith, and Counsel McCarron – via phone.

ABSENT: Deputy Mayor Kuhs

SAFETY TIP OF THE MONTH – Mayor Tome presented the Safety Tip of the Month to Council.

APPROVAL OF MINUTES

Meeting Minutes from Town Council August 18, 2020 Work Session Meeting were presented.

Motion was made by Councilman Knight to approve the minutes as presented. Seconded by Councilman Broomell. All in favor. Motion carried unanimously.

PUBLIC COMMENT – None

OLD BUSINESS – None

NEW BUSINESS

Draft Letter Port Deposit Transportation Priorities - Town Administrator Rinkerman presented a draft letter to be sent to the State Delegates regarding the Storm Water Drainage project. The letter reiterates the dire need for the project and expressed concern over the outcome after development of Granite Cliffs if the Storm Water Drainage project is not completed. Due to recent work started on Main Street, issues have already begun to arise subsequently, causing additional flooding of homes. The letter includes photographs and explanations of flooding from recent storms which assert that the storm drains and culverts in place are inadequate.

REPORTS TO COUNCIL

Finance Manager Sookiasian provided the Council with financial reports and updates for the month of August. Auditors were in Town Hall the week of August 24, 2020 and have provided Sookiasian a preliminary report. The formal presentation will be provided to the Council in October. Finance Manager Sookiasian provided additional updates on various projects including estimates for damage

on S. Main Street, Public Works truck trade-in, trees in Marina Park, and recommendations to the Personnel Committee.

Chief of Police Smith provided the Chief's Report to Council.

Town Administrator Rinkerman provided the Council with updates regarding various meetings and projects. This included previous HAC and Planning Commission meetings, and potential upcoming ordinances. Rinkerman stated the Town Hall improvements on the box gutter will resume on October 5, 2020.

COUNCIL REPORTS – Councilman Brown provided an overview of what was discussed at the September 1, 2020 Public Safety Committee meeting. This included a MOU with the BDC for Chief of Police Smith to patrol Bainbridge for 4 hours per week. Bainbridge would be billed per month for the service, which to include pay and coverage. The draft MOU will be sent to the Bainbridge Development Corporation for review.

PUBLIC COMMENT – None

ANNOUNCEMENTS – Mayor Tome announced that the next Town Council Meeting is scheduled for Tuesday, September 15, 2020.

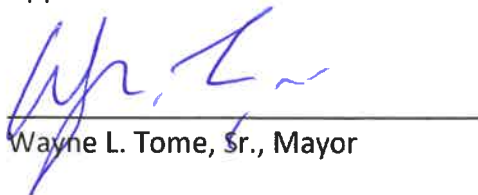
The public meeting was adjourned at 7:25 p.m. The meeting was recorded and audio is available upon request.

Attest:



Vicky Rinkerman, Town Administrator

Approved:



Wayne L. Tome, Sr., Mayor