



**Town of Port Deposit
Town Council Meeting Minutes
Work Session Meeting
Conference/Video Meeting
June 20, 2023**

The public was invited to call into the meeting via videoconferencing or audio by phone.

CALL TO ORDER

Mayor Tome, Jr. called the meeting to order at 7:00 p.m.

PRESENT: In person: Mayor Tome, Jr., Councilman Berlin, Councilman Knight and Town Administrator Rinkerman, Treasurer Sookiasian, and PW & Code Administrator Jamison. Via Zoom: Councilwoman Thiele.

ABSENT: Deputy Mayor Brown

PUBLIC COMMENT – No public comment.

PUBLIC HEARING

Ordinance 2023-01 – Fiscal Year 2024 Budget (Ordinance was introduced at the May 16, 2023 mtg)

Summary of FY 2024 Budget – Treasurer Sookiasian provided a summary of FY 2024 Budget reflecting a balanced budget. Discussed reviewed notes and assumptions, revenue and expenses

Public Comment – No public comment.

Council Motion and Discussion - Motion was made by Councilman Knight to approve Ordinance 2023-01 Fiscal Year 2024 Budget as presented. Seconded by Councilwoman Thiele. Roll call vote – Berlin- Y, Knight – Y, Thiele – Y. All in favor. Motion carried unanimously.

PRESENTATION

Bainbridge Development Corporation Update – Toni Sprengle, Executive Director and Carl Roberts, Ed.D, Chair provided an update on the status of Phase IA and Phase II, tenants, completed roads, entrance infrastructure, and various details.

OLD BUSINESS

Parking Citations – Mayor Tome stated that the Public Works and Code Administrator will take over the role of issuing parking citations. He thanked former Mayor Kuhs for his service to the town through the years of issuing those citations.

Community Art Project Update – Town Administrator Rinkerman has been communicating with Norfolk Southern regarding painting a mural on the wall at the Dog Park. Erica Berge, President of Community Connecting Us, introduced the artist who would be heading the project, Jessica Kehl.

Hopkins Quarry Annexation Plan Introduction & Schedule Public Hearing – Town Administrator Rinkerman presented the Annexation plan for the 30 acres of Hopkins Quarry outside town limits. This would also require a re-zoning. Once the town approves the plan, review is required by the Maryland Department of Planning and Cecil County and is hoping to have the Public Hearing at the September 5, 2023 meeting.

Motion was made by Councilman Knight to move forward with the Hopkins Quarry Annexation plan Resolution 04-2023 for adoption on September 5, 2023. Seconded by Councilwoman Thiele. Roll call vote – Berlin- Y, Knight – Y, Thiele – Y. All in favor. Motion carried unanimously.

Public Works Vehicle – Dan Jamison, PW/Code Administrator presented a proposal for a new public works truck, fully equipped with lights, plow, undercoating, and bed liner. He presented an estimate to paint and/or wrap the truck if Town Council wished to have the truck painted green. He suggested keeping it white to cut costs and instead put a blue stripe down the side with the town logos.

Motion made by Councilman Berlin to approve the purchase of the 2022 Ford F-350 before June 30, 2023. Seconded by Councilman Knight. Roll call vote – Berlin- Y, Knight – Y, Thiele – Y. All in favor. Motion carried unanimously.

NEW BUSINESS - None

COUNCIL REPORTS – None

PUBLIC COMMENT – Former Mayor, Bob Kuhs expressed his disappointment to not have been chosen to continue the issuance of citations. He expressed that if Council were to change their mind and agree to the compensation he presented, he would be willing to resume the responsibility.

Resident, Claire Sotter inquired about the pot holes in the Vanort Drive underpass. PW & Code Administrator Jamison stated that he is already on it and working on ordering the materials required.

Resident, Jeff Pague inquired if there are any updates as to where the soil came from that has now created an island by Lee’s Landing. Town Administrator Rinkerman will follow up with MDE.

ANNOUNCEMENTS – Town Hall will be closed on Tuesday, July 4, 2023 for the Fourth of July Holiday. The Council meeting scheduled has been re-scheduled for Tuesday, July 11, 2023 at 7:00 p.m.

CLOSED EXECUTIVE SESSION – Motion was made by Councilman Knight to convene in closed executive session pursuant to the Annotated Code of Maryland, General Provisions Article, Title 3, Subtitle 3, Section 3-104 Administrative Function to discuss Council assignments and appointments to Committees and Section 3-305 (14) before a contract is awarded or bids are opened, discuss a matter directly related to a negotiating strategy or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process. Seconded by Councilman Berlin. Roll call vote – Berlin- Y, Knight – Y, Thiele – Y. All in favor. Motion carried unanimously. Council did not return to open session.

ADJOURNMENT

The meeting adjourned at 7:56 p.m.

Approved:



Wayne Tome Jr., Mayor

Attest:



Town Administrator