



**Town of Port Deposit
Town Council Meeting Minutes
Work Session Meeting
Conference/Video Meeting
August 18, 2020**

The public was invited to call into the meeting via videoconferencing or audio by phone.

CLOSED EXECUTIVE SESSION

On July 21, 2020 at 7:45 p.m., Mayor and Council convened in closed executive session pursuant to the Annotated Code of Maryland, General Provisions Article, Title 3, Subtitle 3, Section 3-305 (b) (4) To consider a matter that concerns the proposal of a business or industrial organization to locate, expand, or remain in the State relative to development of the Bainbridge property.

Present at the Closed Session: Mayor Tome, Deputy Mayor Kuhs, Councilmember Brown, Broomell and Knight, Town Administrator Rinkerman, Bainbridge Development Chair Carl Roberts, Executive Director Steve Cassard and Project Manager Toni Sprenkle.

Mayor and Council discussed a potential business organization for the Bainbridge property.

The Closed Executive Session was adjourned at 8:00 p.m. and Council did not return to open session.

CALL TO ORDER

Mayor Tome called the meeting to order at 7:00 p.m.

PRESENT: Mayor Tome, Deputy Mayor Kuhs, Councilman Broomell, Councilman Knight, Town Administrator Rinkerman, Finance Manager Sookiasian, and Chief of Police Smith.

ABSENT: Councilman Brown

SAFETY TIP OF THE MONTH – Mayor Tome presented the Safety Tip of the Month to Council.

APPROVAL OF MINUTES

Meeting Minutes from Town Council July 7, 2020 Legislative Meeting and July 21, 2020 Work Session Meeting were presented.

Motion was made by Deputy Mayor Kuhs to approve the minutes as presented. Seconded by Councilman Broomell. All in favor. Motion carried unanimously.

PRESENTATION

2020 Census – Elisabeth Ortiz – Not present, therefore no presentation was held.

OLD BUSINESS

Update on Granite Cliffs Development – Town Administrator Rinkerman informed the Council that the development and concept plan for Granite Cliffs Development has been appealed to Circuit Court. Counsel McCarron has entered an appearance on behalf of the town. He will be advised of any changes with the litigation.

USDA Project – Town Administrator Rinkerman advised the Council that the Maryland Community Block Grant Program has indefinitely delayed their application process for this year. This puts the town's USDA project on hold until further notice. Town Administrator Rinkerman presented an Engineering Agreement between the town and RK&K (Rummel, Klepper, & Kahl) to proceed with the reviewing process through the USDA.

Motion was made by Councilman Broomell to approve the Engineering Agreement and proceed with the USDA's reviewing process. Seconded by Deputy Mayor Kuhs. All in favor. Motion carried.

NEW BUSINESS

Planning Commission Appointment - Motion was made by Deputy Mayor Kuhs to appoint Mr. William Zimmerman as a Planning Commission Board member. Seconded by Councilman Broomell. Roll call vote: Kuhs – Y, Broomell – Y, Knight – Y. All in favor. Motion carried unanimously.

Legal Counsel to Planning Commission Appointment - Motion was made by Deputy Mayor Kuhs to appoint Jay Gullo, Esquire as Legal Counsel to the Planning Commission. Seconded by Councilman Broomell. Roll call vote: Kuhs – Y, Broomell – Y, Knight – Y. All in favor. Motion carried unanimously.

Critical Area Map Amendment – Town Administrator Rinkerman presented the proposed new Critical Area Maps for the Town of Port Deposit. The proposed maps showed the change in boundary lines from digitalizing the current Critical Area Maps. Properties with a 1% or greater increase in Critical Area will be notified by the Critical Area Commission of the change in critical area.

Cecil Cares Day Project – Administrative Assistant Lacey Heath discussed the condition of the abandoned property at 41 N. Main Street and a proposed clean-up project for the property by registering for Cecil Cares Day through Volunteer Cecil. With the help of Volunteer Cecil hopefully the town can find volunteers to help clean up the property and fence along the Rice Tot Lot. The Council discussed the project details and agreed to have staff register the project through Cecil Cares Day.

REPORTS TO COUNCIL–

Finance Manager Sookiasian provided the Council with updates on financial statements for the period ending July 31, 2020. Additionally, he presented details on the new truck considered for purchase for the Public Works Department.

Chief of Police Smith stated the MOU with the Maryland Transportation Authorities for tractor trailers is still being worked on by MTA. She provided updates regarding instances within town and the Bainbridge property.

Town Administrator Rinkerman provided the Council with updates regarding various meetings and projects. This included updates on Resolutions that will go to Public Hearing at the August 27, 2020 Planning Commission meeting, temporary water interruption schedule through Artesian, basketball court completion, and the Rice Tot Lot dog park project.

COUNCIL REPORTS – Deputy Mayor Kuhs discussed the condition of a property across from the maintenance building and how it has become overgrown. He also discussed the signage on the Conowingo Dam regarding tractor trailers, and dead trees on private property in Marina Park.

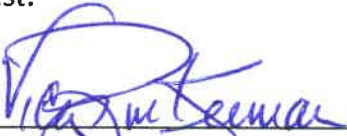
PUBLIC COMMENT – None

ANNOUNCEMENTS – Town Administrator Rinkerman announced that Bainbridge Day will be held virtually on September 13, 2020.

CLOSED EXECUTIVE SESSION – Motion was made by Councilman Broomell to convene in Closed Executive Session Pursuant to the Annotated Code of Maryland, General Provisions Article, Title 3, Subtitle 3, Section 3-305 (b) (7) to consult with counsel to obtain legal advice on a legal matter relative to potential annexation. Council will not return to open session. Seconded by Deputy Mayor Kuhs. Council did not return to open session.

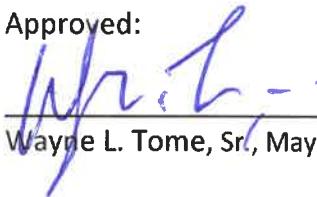
The public meeting was adjourned at 8:05 p.m. The meeting was recorded and audio is available upon request.

Attest:



Vicky Rinkerman, Town Administrator

Approved:



Wayne L. Tome, Sr., Mayor