



**Town of Port Deposit  
Town Council Meeting Minutes  
Work Session Meeting  
January 16, 2018**

**CALL TO ORDER**

Deputy Mayor Kuhs called the meeting to order at 7:00 p.m.

**PRESENT:** Deputy Mayor Kuhs, Councilman Brown, Councilman Knight, Councilwoman Rodgers, Councilman Broomell, and Town Administrator Rinkerman.

**ABSENT:** Mayor Tome and Councilman Haines.

**REPORTS:** Sheriff Office Update – Corporal Sewel provided a report. Deputy Mayor Kuhs would like to see the statistics reported by traffic stops for tractor trailers and cars.

**NEW BUSINESS**

**Consideration for Appointment**

Planning Commission – John Szewczuk – to serve balance of Moise term through October 2018. Town Administrator Rinkerman advised the Council that he has already completed the training course through the Maryland Department of Planning.

Motion was made by Councilman Knight, seconded by Councilman Brown, to appoint John Szewczuk to the Planning Commission through October 2018. All in favor, motion carried unanimously.

**Bid Award – Working Waterfronts Master Plan – Four bids were received and the recommendation** is to award the bid to Lardner/Klein Landscape Architects for \$50,000. They have more experience with sustainable trails and have completed various projects with similar towns, Rock Hall, Chincoteague, Assateague and the Town of Oxford.

Motion was made by Councilman Knight, seconded by Councilwoman Rodgers, to award the bid for the Working Waterfronts Master Plan to Lardner/Klein for \$50,000. All in favor, motion carried unanimously.

**Working Waterfront Ad Hoc Committee** – Council was provided a list of individuals to serve on the Working Waterfronts Committee to assist consultant with developing the Working Waterfronts Master Plan. Council agreed to the committee members.

**OLD BUSINESS**

**MHT Grant letter of Intent** – Town Hall – Town Administrator Rinkerman reviewed an additional estimate from McCreesh Slate Roofing, LLC. Town Administrator Rinkerman advised that the letter of intent would be submitted for \$150,000 for the repair/restoration project. The project will need to go out for bid.

**COUNCIL REPORTS** – Councilman Rodgers discussed the Maryland Transportation survey that needs to be completed by the 30<sup>th</sup> of this month and advised she would provide Council the link to the website.

Councilman Knight discussed an opportunity for the town to request railroad maps of the town that would show ownership of the railroad crossings. He will forward the information to the town administrator. The approximate cost of the map railroad information map would be \$300.00

**PUBLIC COMMENT** – George Wentz provided comments regarding a previous discussion with the Mayor, speeding vehicles, and vehicles failing to stop at the pedestrian crossing.

**ANNOUNCEMENTS** – None.

**ADJOURNMENT** – The meeting was adjourned at 7:30 p.m.

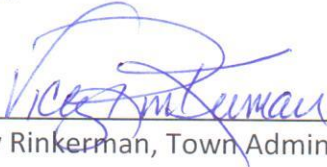
The meeting was recorded and audio is available upon request.

Approved:



Robert Kuhs, Deputy Mayor

Attest:



Vicky Rinkerman, Town Administrator