



**Town of Port Deposit  
Town Council Meeting Minutes  
Legislative Meeting  
Conference/Video Meeting  
November 2, 2021**

*The public was invited to call into the meeting via videoconferencing or audio by phone.*

**CALL TO ORDER**

Mayor Kuhs called the meeting to order at 7:00 p.m.

**PRESENT:** In person: Mayor Kuhs, Deputy Mayor Brown, Councilman Tome Jr., Town Administrator Rinkerman, Treasurer Sookiasian, Chief of Police Smith, Counsel McCarron, Reid Townsend – MRP, and Toni Sprenkle- BDC. Via Zoom: Councilman Knight.

**ABSENT:** Councilman Berlin

**SAFETY TIP OF THE MONTH** – Mayor Kuhs presented the Safety Tip of the Month to Council.

**APPROVAL OF MINUTES**

Minutes from Town Council October 5, 2021 Legislative Meeting and October 19, 2021 Work Session Meeting were presented.

Motion was made by Deputy Mayor Brown to approve the October 5, 2021 Legislative Meeting minutes as presented. Seconded by Councilman Tome Jr. All in favor. Motion carried unanimously.

Motion was made by Deputy Mayor Brown to approve the October 19, 2021 Work Session Meeting minutes as presented. Seconded by Councilman Tome Jr. All in favor. Motion carried unanimously.

**PUBLIC COMMENT** – No Public Comment

**PUBLIC HEARING AND ADOPTION**

Ordinance 2021-06 – An Ordinance authorizing the issuance and sale of general obligation debt for the stormwater drainage project on Race Street and Granite Avenue.

Town Administrator Rinkerman provided a synopsis of Ordinance 2021-06.

Public Comment – No Public Comment

Motion was made by Deputy Mayor Brown to adopt Ordinance 2021-06 authorizing the issuance and sale of general obligation debt for the Stormwater Drainage Project on Race Street and Granite Avenue. Seconded by Councilman Tome Jr. Roll call vote: Tome Jr.-Y, Knight-Y, Brown-Y. All in favor. Motion carried unanimously.

## **OLD BUSINESS**

Gazebo – Discussion ensued regarding placement of the gazebo that the VFW has offered to donate to the town. The Council agreed to place the gazebo on the concrete pad in Marina Park, by the Visitor Center. Staff will proceed with cost estimates to transport the gazebo.

## **NEW BUSINESS**

Employment Agreement – Town Administrator Rinkerman’s employment agreement was presented for another 2 year contract.

Motion was made by Councilman Knight to renew Town Administrator Rinkerman’s Employment Agreement. Seconded by Councilman Tome Jr. Roll call vote: Tome Jr.-Y, Knight-Y, Brown-Y. All in favor. Motion carried unanimously.

Public Works Agreement for Bainbridge Development – Town Administrator Rinkerman presented the Public Works Agreement for the Bainbridge Development for the roads to be dedicated to the town.

Motion was made by Deputy Mayor to approve the Public Works Agreement. Seconded by Councilman Tome Jr. Roll call vote: Tome Jr.-Y, Knight-Y, Brown-Y. All in favor. Motion carried unanimously.

Landscaping Agreement for Bainbridge Development – Town Administrator Rinkerman presented and provided an overview of the Landscaping Agreement for the Bainbridge Development.

Motion was made by Deputy Mayor to approve the Landscaping Agreement for the Bainbridge Development. Seconded by Councilman Knight. Roll call vote: Tome Jr.-Y, Knight-Y, Brown-Y. All in favor. Motion carried unanimously.

Seasonal Zoning Certificate Clarks Fried Fish – Town Administrator Rinkerman explained that Clark’s Fried Fish’s current seasonal certificate does permit him two (2) floating days and has requested a three (3) month extension of the contract and to move from Marina Park to the parking lot by the Public Works building.

Motion was made by Councilman Tome Jr. to approve the extension of the contract and relocation of Clark’s Fried Fish. Seconded by Deputy Mayor Brown. Roll call vote: Tome Jr.-Y, Knight-Y, Brown-Y. All in favor. Motion carried unanimously.

## **REPORTS TO COUNCIL**

Treasurer Sookiasian provided the Council with financial reports and updates for the month of October. The report included various revenue sources, projects and expenses.

Chief Smith provided the Chief’s report for the month of October and informed the Council of the meetings attended. She also provided the monthly Cecil County Sheriff Office’s Report to the Council.

Town Administrator Rinkerman provided the Council an update on various meetings and projects. This included the recent Planning Commission meeting where the Final Site Plan and Final Subdivision Plan for Phase 1 of the Bainbridge development was approved. She stated that the Stormwater Management plans for lots A, B, and C have been approved by MDE and Cecil County, however Lot D requires further review and additional changes. Town officials will continue to attend bi-weekly development review meetings

between MRP, Cecil County, and various outside agencies. Additional projects included tree pruning at 18 S. Main, removal of large logs from Turtle Beach, the submission of the \$50,000 CDBG grant application for the Watershed Study, the Flood Gate Project application update, new Welcome to Port Deposit signs, and the distribution of approval letters from the Community Legacy Grant.

**COUNCIL REPORTS**

Councilman Tome, Jr. thanked Treasurer Sookiasian for his help with getting lights installed by the basketball court, and inquired about the possibility of getting an additional light across from the AME Church. He also requested a "Possible High Water" sign to be posted on Vannort Drive. Town staff will proceed with the requests.

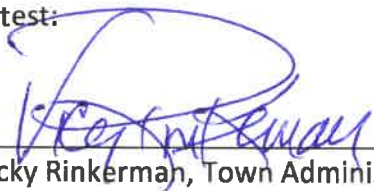
Deputy Mayor Brown expressed his excitement to have the Maryland Transportation Authority Police patrolling in town now with the execution of the MOU.

**PUBLIC COMMENT** – No public comment.

**ANNOUNCEMENTS** – No announcements.

The public meeting was adjourned at 7:39 p.m. The meeting was recorded and audio is available upon request.

Attest:



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Vicky Rinkerman, Town Administrator

Approved:



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Robert A. Kuhs, Mayor