



**Town of Port Deposit  
Town Council Meeting Minutes  
Work Session Meeting  
Conference/Video Meeting  
October 18, 2022**

*The public was invited to call into the meeting via videoconferencing or audio by phone.*

**CALL TO ORDER**

Mayor Kuhs called the meeting to order at 7:00 p.m.

**PRESENT:** In person: Mayor Kuhs, Councilman Tome Jr., and Town Administrator Rinkerman. Via Zoom: Deputy Mayor Brown, Councilman Berlin and Treasurer Sookiasian.

**ABSENT:** Councilman Knight

**PUBLIC COMMENT** – Dynasty Jackson inquired about the possibility of her painting a mural on the wall by the dog park. The wall was painted years ago but the current mural is now faded and needs attention. Ms. Jackson explained that she is a traveling RN but would like to paint the mural in her free time and continued to explain her ideas for the wall. Council stated they would discuss the idea further when all Council members are present and are available to view some of Ms. Jackson's artwork.

**PRESENTATION** – 2022 Audit Report – Tim Sawyer with Barbacane, Thornton and Company provided the Council a summary 2022 Audit Report. He explained the process, reports and transactions that were reviewed. The final 2022 Audit Report will be presented at a later time once completed. Council had no questions or further discussion.

**OLD BUSINESS**

RK&K Supplement B Granite Av/Race Street Stormwater Project – Town Administrator Rinkerman explained at the previous Town Council Meeting Artesian Water's request for 16 additional test holes to verify the location of the existing water main.

Motion was made by Deputy Mayor Brown to approve Supplement B. Seconded by Councilman Tome, Jr. Roll call vote: Tome, Jr. – Y, Berlin – Y, Brown – Y. Motion carried unanimously.

**NEW BUSINESS**

Resolution 05-2022 – Municipal Adoption Resolution for the 2022 Cecil County Hazard Mitigation Plan Update – Cecil County Director of Emergency Services Wayne Tome, Sr. explained the importance of the 2022 Cecil County Hazard Mitigation Plan and introduced the new Emergency Planner for Cecil County. Mr. Tome expressed the importance of ensuring there is a relationship with elected officials and administrative staff before an emergency situation occurs.

Mr. John Donohue, Cecil County Department of Emergency Services explained the Hazard Mitigation Plan has been under development, submitted to FEMA for review, and is pending approval and adoption by local municipalities.

Motion made by Councilman Tome, Jr to approve Resolution 05-2022. Seconded by Deputy Mayor Brown. Roll call vote: Tome, Jr. – Y, Berlin – Y, Brown – Y. Motion carried unanimously.

Recommendation Bid Award for Comprehensive Plan, Zoning Ordinance and Subdivision Regulations Update – Town Administrator Rinkerman presented the bid package received from Mead & Hunt for the Comprehensive Plan Re-zoning RFP. Jamie Kendrick, Mead & Hunt introduced himself and expressed his excitement for the project.

Motion was made by Deputy Mayor Brown to award Mead & Hunt the contract bid for the Comprehensive Plan Re-zoning. Seconded by Councilman Tome, Jr. Roll call vote: Tome, Jr. – Y, Berlin – Y, Brown – Y. Motion carried unanimously.


**COUNCIL REPORTS** – No Council reports.

**PUBLIC COMMENT** – Kat Shilko thanked the town on behalf of Community Connecting Us regarding their patience and help with some landscaping issues. She also announced that the Labyrinth is now officially open to the public.


**ANNOUNCEMENTS** – North Main Street paving project will begin on or around October 24, 2022 and be completed by October 31, 2022. One lane will be closed at a time during the project,

The meeting adjourned at 7:45 p.m. Audio recording is available upon request.

Attest:

  
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Vicky Rinkerman, Town Administrator

Approved:

  
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Robert A. Kuhs, Mayor