

Town of Port Deposit

64 S. Main Street
Port Deposit, MD 21904
410.378.2121

FOOD TRUCK / FOOD VENDOR APPLICATION

PORT DEPOSIT PIRATE TAKOVER EVENT

Marina Park, 160 S. Main Street - September 16 - 17, 2023

Business Name: _____

MD Sales Tax ID: _____

Address: _____
City State Zip

Phone: _____

Website: _____

Facebook: _____

Applicant Name: _____

Do you own this business? ___yes ___no

Address: _____
City State Zip

Mobile Phone: _____

Email: _____

Business Owner Name (if not the applicant): _____

Address: _____
City State Zip

Mobile Phone: _____

Email: _____

Describe specifically what you will be vending/exhibiting: _____

How many 10x10 spaces do you need? _____ Will you use a generator? ___yes ___no

FEE FOR SPACE: In lieu of charging a fee for the space, food trucks or vendors agree to donate 10% of their gross receipts from the event to Community Connecting Us, a non-profit organization located on N. Main Street that provides outreach and community based services to youth and families in Port Deposit and the surrounding area. Please sign the attached donation agreement for Community Connecting Us.

Applications can be mailed or dropped off in person to Vicky Rinkerman at Town Hall, 64 South Main Street, Port Deposit, MD. 21904.

Inquiries before and after application submission can be emailed to Kat Koenig, Kat@CommunityConnecting.Us.

DEADLINE for food truck or vendor applications is Monday, August 28, 2023. Applications received after this date will not be accepted.

FOOD TRUCK or VENDOR: Must have a valid license from the Cecil County Health Department.

CERTIFICATE OF INSURANCE: Food truck or vendor is required to provide the Town a Certificate of Insurance

FOOD TRUCK or VENDOR TERMS AND CONDITIONS 2023:

1. Food truck or vendor will be provided the number of spaces as indicated in the application.
2. Event Date: Saturday, September 16 – Sunday, September 17, 2023.
 - Set up can occur Friday, September 15 from 5:00 p.m. to dusk.
 - Saturday, September 16 – 10:00 a.m. – 4:00 p.m. – Set-up time is 7:00 a.m. to 9:30 a.m. If you set up Saturday morning, you must be unloaded and vehicle moved from the event area by 9:30 a.m....no exceptions!!
 - Sunday, September 17 – 10:00 a.m. to 4:00 p.m. – **Tear down may not begin until 4:00 p.m.**
3. Event Location: 160 Marina Park, S. Main Street, Port Deposit, MD 21904.
4. This is a rain or shine event. No refunds will be given due to weather.
5. Food truck or vendor must provide their own tent, tables, chairs, & cloths. Please make sure everything is safely secured in case of inclement weather. Weights must be supplied for tents.
6. Food truck or vendor is responsible for their own display, setup and equipment at all times. Marina Park is not a secured area. Food truck or vendor is responsible for the security of their display, and all equipment, products, materials, etc. in the display. The Town of Port Deposit shall in no manner be responsible for these items.
7. At least one representative must be present at your booth for the entire event.
8. The event coordinators shall assign the Food truck or vendor area. When you arrive, please check in with one of the “pirate” actors or an event coordinator for your location.

FOOD TRUCK OR VENDOR AGREEMENT:

I, the undersigned agree to assume the risk of loss to any property of myself and my staff, whether from breakage, damage, loss, inclement weather, theft, and disappearance of any other cause, for the duration of the event, including set up & closing.

I further agree to indemnify, defend and hold harmless, the Town of Port Deposit and all of its volunteers and staff from any and all fines or charges for violations of applicable law, claims, actions, damages, liability and expense, including attorney’s fees, arising from the event, including but not limited to loss of life, bodily injury, including bodily injury sustained by me or anyone that works with me at the event, property damage, including damage to property of mine, all economic and non-economic loss or damages, that may be incurred during the event and/or on the Marina Park property arising from my negligence in the performance of or failure to perform my responsibilities, or which, with respect to holding the Town harmless for bodily injury or property damage sustained by me, may be caused in whole or in part by the acts or omissions of other vendors/exhibitors or attendees at the event, or by any condition of Marina Park, which I agree to accept “as is.”

By checking this box, I agree to and accept the terms and conditions for Town of Port Deposit Pirate Takeover Event from September 16 to 17, 2023.

Signed: _____

Date: _____

Print Name: _____

FOR TOWN USE ONLY

Date Application Received: _____

Fee received: _____

Certificate of Insurance Received: ____yes ____no

Insurance Waiver Received: ____yes ____no

Signed Donation Form: ____yes ____no

Notes: _____

**COMMUNITY CONNECTING US
DONATION AGREEMENT**

PORT DEPOSIT PIRATE TAKEOVER EVENT

SEPTEMBER 16 – 17, 2023

Community Connecting Us is a 501 C3 organization that provides outreach and community based services to youth and families in Port Deposit and the surrounding area. Questions may be directed to Executive Director Erica Berge at 661-917-9743 or erica@communityconnecting.us.

By checking this box, I agree to donate 10% of the gross receipts from the Port Deposit Pirate Takeover Event from September 16 to 17, 2023 to Community Connecting Us, 99 North Main Street, Port Deposit, MD. 21904, within 30 days of event close.

Signed: _____

Date: _____

Print Name: _____

Please make checks payable to: Community Connecting Us, or if providing a cash donation, Community Connecting Us will provide a written receipt of the donation.