



**Town of Port Deposit**  
64 S. Main Street, Port Deposit, MD 21904  
410-378-2121  
[www.portdeposit.org](http://www.portdeposit.org)

## **TREE REMOVAL APPLICATION**

The Town of Port Deposit is within the Chesapeake Bay Critical Area. Tree removal **MUST** be approved prior to cutting and removal. Our town requires the replacement of trees as per Critical Area standards and for their value for water quality and aesthetics. **Please fill out the application and attach a general description or sketch of your property with the location of tree(s)/shrub(s) to be removed, and where you plan to plant the replacement trees and/or shrub(s).**

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_ PHONE NO.: \_\_\_\_\_ EMAIL: \_\_\_\_\_

ADDRESS (location of tree/shrub removal): \_\_\_\_\_

REASON FOR REMOVAL (may require letter from arborist if staff unable to determine tree health):  
\_\_\_\_\_  
\_\_\_\_\_

DESCRIPTION OF REPLACEMENT LOCATION(S) – Describe or attach sketch and photos of removal and replacement area):  
\_\_\_\_\_  
\_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

Property Owner

*If it is determined that the replacement(s) cannot be planted on site, a mitigation fee may be assessed to provide plantings on Town owned property and/or right of ways.*

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### **FOR OFFICE USE ONLY**

Is property within the critical area: YES / NO

CRITICAL AREA DESIGNATION: \_\_\_\_\_

TAX MAP: \_\_\_\_\_

PARCEL: \_\_\_\_\_

Date Inspected: \_\_\_\_\_

VIOLATION: YES / NO

Photo(s) attached: YES / NO

Landscape drawing/plan attached: YES / NO

Planting Requirements in Critical Area/Other Remarks: \_\_\_\_\_

Application is: \_\_\_\_\_ APPROVED \_\_\_\_\_ DENIED

Zoning Administrator: \_\_\_\_\_

Date: \_\_\_\_\_