



**Town of Port Deposit
Public Safety Committee Meeting Minutes
June 18, 2019**

CALL TO ORDER - Chairman Kevin Brown called the meeting to order at 6:00 p.m.

PRESENT - Chairman Brown, Deputy Mayor Kuhs, Acting Chief of Police Smith, Councilman Knight, Town Administrator Rinkerman, Finance Manager Sookiasian, and Water Witch Fire Department Deputy Chief Bannon.

ABSENT - None

CHIEF'S REPORT – Acting Chief of Police Smith provided updates regarding the police car now being fully operational, and her certification process with the Maryland Police Training Commission. She advised that she will be called in front of the MPTC in October when they will decide if she will be required to attend training. She also discussed the estimated cost for a computer dispatch system, which did not include training or equipment.

Acting Chief of Police reported on several incidents that have occurred in town, and provided updates on the meetings in which she has attended.

POLICE DEPARTMENT POLICIES & PROCEDURES - Town Administrator Rinkerman provided an update regarding the Police Department Policies & Procedures Manual, which is currently in progress.

2020 BUDGET - Finance Manager Sookiasian spoke on behalf of the grant awarded which must be used for communication. Discussion ensued regarding the FY2020 budget and changes to the Cecil County Sherriff's Office schedule. A budget amendment will be required after configuring expenditures. Acting Chief of Police Smith will be working on that expense budget in order to make revisions.

DISASTER PREPAREDNESS PLAN – Town Administrator Rinkerman provided the committee with an update on the Disaster Preparedness Plan.

ADJOURNMENT - Meeting was adjourned at 7:00 p.m. The meeting was recorded and audio is available upon request.

Approved:

Kevin Brown, Chairman