



**Town of Port Deposit
Historic Area Commission
Meeting Minutes
July 19, 2017**

CALL TO ORDER: Chair Harbold called the meeting to order at 7:30.

PRESENT: Chair Harbold, Vice Chair Ockuly, Commissioner Brant, Commissioner Wertsch and Council Liaison Deputy Mayor Kuhs.

ABSENT: Commissioner Barchowsky and Commissioner Reamer.

MINUTES:

Commissioner Brant made a motion to approve the June 21, 2017 meeting minutes as submitted. Seconded by Commissioner Wertsch. All in favor, motion carried unanimously.

NEW BUSINESS:

1. File 17-2017 - 218 N. Main Street - Extend existing porch, roof and floor

Zoning and Code Officer Mann advised that the work has been completed; however, it does require a permit from Cecil County Permits and Inspections. They extended the porch and roof and wood was used for the addition.

Motion was made by Commissioner Brant to approve the application as submitted. Seconded by Vice-Chair Ockuly. Motion carried unanimously.

2. Review Facade Grant applications.

Zoning and Code Officer Mann advised that the town received fourteen applications and the applications have been scored by the committee. The applications will be sent to the Maryland Historic Trust for review as per the grant guidelines. MHT officials will approve the scope of work as submitted or provide comment detailing the work that would be required in order to receive the grant funding.

The Commissioners reviewed the applications and provided comments relative to the scope of work, bids submitted, and materials proposed for each project.

OTHER BUSINESS – There was no other business.

PUBLIC COMMENT: No public comment.

ADJOURNMENT

Commissioner Wertsch made a motion to adjourn the meeting. Seconded by Commissioner Brant. Motion carried unanimously. The meeting was adjourned.

The meeting was recorded and the audio is available.

Approved:



Melissa Harbold, Chair