



**Town of Port Deposit
Town Council Meeting Minutes
Legislative Meeting
Conference/Video Meeting
March 4, 2025**

The public was invited to call into the meeting via videoconferencing or audio by phone.

CALL TO ORDER

Mayor Tome, Jr called the meeting to order at 7:00 p.m.

PRESENT: Mayor Tome, Jr., Deputy Mayor Brown, Councilman Berlin, Councilman Knight (via Zoom), Councilwoman Thiele (via Zoom) Town Administrator Rinkerman, Treasurer Gray, PW & Code Administrator Jamison. Shirlann Cameron was introduced to the Council and those in attendance.

APPROVAL OF MINUTES

February 4, 2025 Legislative Meeting. Motion made by Deputy Mayor Brown, seconded by Councilman Berlin, to approve the minutes of the February 4, 2025 meeting. Minutes were approved unanimously.

CCSO REPORT

Corporal Tyler Price participated via Zoom. He gave an update on the February statistics. According to these statistics there are fewer tractor trailers travelling through town, there were 25 citations issued and 1 warrant arrest.

PUBLIC COMMENT – None

OLD BUSINESS

Treasurer Gray gave an update on certificates of deposit held at APGFU and M&T Bank. Both of these certificates mature this month.

Motion made by Deputy Mayor Brown, seconded by Councilman Berlin, to renew both certificates at their respective institution at the best rate. The motion was approved unanimously.

Treasurer Gray spoke about the disaster recovery and backup proposal received from PC Enhancements. Councilman Knight had contacted Walt Shank from PC Enhancements and had his questions and concerns answered to his satisfaction.

Motion made by Councilman Knight, seconded by Deputy Mayor Brown, to approve the disaster recovery and backup proposal as received. This motion was approved unanimously.

Town Administrator Rinkerman updated the Council regarding the TAP Grant for Marina Park. A pre-bid meeting was held March 3, 2025. Fifteen (15) companies were in attendance. She advised that she did not expect bids from all of the attendees.

NEW BUSINESS

Town Administrator Rinkerman reported that as of today, two (2) people have filed for the 2025 Council election. Councilman Knight and Councilman Berlin, both incumbents, are the two who have filed.

House Bill 1184, the companion to Senate Bill 477, has been introduced in Annapolis. According to Town Administrator Rinkerman this is to downsize the Port of Deposit State Park, and for the State of Maryland to concentrate on the history of Snow Hill. She announced that there will be a presentation of the Town's requests and intentions at the March 11, 2025 County Council meeting.

REPORTS TO COUNCIL

Public Works and Code – PW and Code Administrator Jamison reported that he had tagged six (6) trailers parked in public lots without current stickers. He also had issued one (1) ticket in the parking lot across from Jefferson Hall. He stated he is planning to upgrade the signage in the Town parking lots and he is working on organizing the maintenance building.

Treasurer Gray reported on the budget report and bank reconciliation, reporting that at eight months in our fiscal year we have received 96% of our budgeted income and spend 71% of our budgeted expenses.

Town Administrator Rinkerman reported the Historic Area Commission had met and approved the applications for upgrades to homes at 75 South Main Street and 42 North Main Street.

Town Administrator Rinkerman stated that a meeting was held with SHA pertaining to sidewalks. SHA is proposing to keep the granite where possible and replace concrete sidewalks. Driveway areas in the sidewalk will need to be replaced with concrete to be ADA compliant. SHA advised that in order to have a sidewalk across from Town Hall, we would have to obtain an easement from the owner of the property for the sidewalk to comply with the width requirements. The SHA personnel specifically looked at the roadway in front of 145 North Main Street and advised they may be able to adjust the roadway away from the home. There will be another meeting on March 20, 2025 to discuss the drainage portion of the project.

Governor Moore is scheduled to visit Cecil County on March 14, 2025. His agenda includes a tour of the Bainbridge property.

COUNCIL REPORTS

Councilwoman Thiele requested that the Town partner with Community Connecting Us for this year's Rockfish Tournament.

Councilman Berlin advised that he planned to publish the Town Newsletter on March 21, 2025. He requested any input prior to that date.

PUBLIC COMMENT – Erica Berge of Community Connecting Us announced that the documentary "Blackboards & Barriers" will be shown on March 6, 2025, 6:00PM, at Community Connecting Us. She is also planning an Easter Egg Hunt for sometime in April. The date is yet to be determined.


EXECUTIVE CLOSED SESSION

Motion made by Deputy Mayor Brown, seconded by Councilwoman Thiele, to convene in executive closed session pursuant to the Annotated Code of Maryland, General Provisions Article, Title 3, Subtitle 3, Section 3-105(1) to discuss the appointment, employment, assignment, promotions, discipline, demotion,

compensation, removal, resignations or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or any other personnel matter that affect one or more specific individuals and (3) to consider the acquisition of real property for a public purpose and matters directly related thereto relative to the Bainbridge property. Roll Call vote: Brown – Y, Knight – Y, Berlin – Y, Tome – Y Thiele – Y. All in favor. Motion carried unanimously. Meeting adjourned from closed session and Council did not return to open session.

ADJOURNMENT - The public meeting adjourned at 8:00 p.m. Meeting audio is available upon request.

Attest:



Vicky Rinkerman, Town Administrator

Approved:



Wayne Tome, Jr., Mayor